

WNCC Furniture Selection List of Approved Products

(Reference WNCC College Policy Manual; Policy No. 7-3-3 Policy for Furniture and Equipment)

General Information:

Each \$=approximately 100.00 dollars US.

Chairs come in different sizes, chair backs, arms, and adjustment capabilities.

Many vendors will let you demo a chair (e.g. Custom office Supply or Machabee Office Environments).

Office chairs should have a 10-year warrantee on pneumatic (plunger) parts; for fabric and other elements of the chair the warrantee will vary.

You should receive a discount with most vendors, tell them you work for NSHE/WNCC

Work Station Chairs:

Steelcase Drive	\$\$\$\$\$
Steelcase Criterion	\$\$\$\$\$
Steelcase Think.....	\$\$\$\$\$
Via Brisbane.....	\$\$\$\$
Via Terra	\$\$\$\$
Altus Symphony.....	\$\$\$\$\$
Altus S2.....	\$\$\$\$
Office Star Products models; 8180, 43819, 43998, EL2700 (Custom Office Supply).....	\$+ to \$\$\$

Other Chairs:

Via Terra Approximately, no arms limited adjustments.....	\$\$\$
Via Brisbane Approximately, no arms limited adjustments	\$\$\$\$
Office Star Products Model # 8120 Deluxe Task Chair Approximately (Custom Office Supply)	\$
Goal Model # 2239-6 Approximately	\$

Desks and Keyboard Trays:

Desks shall either be adjustable or have an adjustable keyboard tray (**NOT A KEYBOARD DRAWER**). It should have a matte finish and be stable. You should have a deep enough surface to provide 18 to 30 inches between your eyes and the computer screen. Watch for keyboard trays that interfere with your knees. Keyboard Trays or Arms should adjust for height and angle of the keyboard, as well as slide in and out to allow you to put it away. Desk assembly if required should be performed by the supplier. Press Board Products are not allowed unless they are fire resistive. Press Board Products are discouraged.

Elite Desk Systems- available at Custom Office Supply	varies
Custom Office Supply Lift and lock adjustable arm keyboard tray 23" track ED350.....	\$ to \$\$
Custom Office Supply Lift and Lock Adjustable Arm sit or stand keyboard tray ED37.....	\$ to \$\$
Softview CA – Humanscale Item 2G941RG Dual Mouse Articulating Key board Platform.....	\$ to \$\$
Office Depot Item 2180S21202170-17TB Workrite Banana Board with Pinnacle Arm.....	\$ to \$\$
Microsoft Natural Elite Keyboard	\$

Bookcases:

Personnel preference; however do not buy lower quality (press board) bookcases that require extensive assembly. Please evaluate your workspace before selecting a bookcase, avoid a tall or narrow depth bookcases that may require seismic support.

Bookcase assembly should be by the supplier. Press Board Products are not allowed unless they are fire resistive. Press Board Products are discouraged.

Portable Ladders and Step Stools:

The requisitioning party can do the selection of ladders and step stools most effectively. All ladders and step stools shall be at least 225 pounds rated capacity. Ladders or step stools used by Facilities/ B&G or for construction shall be at least 250 pounds rated capacity. Metal ladders and step stools are not appropriate for electrical work. Fiberglass is preferred.

Key Vendor Contacts: Custom Office; 883-7755 location 2814 N. Carson St. Carson City
Machabee Office Environments; Alan Zumwalt 329-3145 ext. 111 location,
130 S. Center St Reno, NV, 89505

Note: 1.) Furnishings should be purchased with a parts and labor warranty.

2.) All furnishings shall meet the requirements of the International Fire Code