



**NURSING PROGRAM
APPLICATION INFORMATION 2008
ADMISSIONS AND RECORDS
WESTERN NEVADA COLLEGE**

2201 West College Parkway, Carson City, NV 89703
775-445-3277 FAX 775-445-3147

Western Nevada College offers one nursing program. Applicants who reside in a rural community in WNC's service area, including but not limited to Fallon, Hawthorne, Yerington, and Lovelock should apply for admission to the rural location. The primary teaching/learning site for the rural residents is the Fallon campus. All applicants who reside in other cities are invited to apply for the Carson City location. Applicants may apply to only one campus location.

Applicants who have or are eligible for an LPN license who wish to apply for the second year of the program must submit a Second Year Nursing Program application.

Selection Criteria

A point system is utilized to select applicants into the nursing program. Students must follow the program requirements and selective admissions criteria in effect at the time of application. The following is the criteria for those applying during the spring 2008 semester for entrance into the 2008-09 nursing program:

Category	Maximum points possible (in parentheses)				
1. Science GPA	2.0-2.49	2.5-3.0	3.1-3.49	3.5-4.0	
BIOL & CHEM	(2)	(4)	(6)	(8)	
Prerequisite courses					
2. GPA	2.0-2.49	2.5-3.0	3.1-3.49	3.5-4.0	
Pre-and corequisite courses	(1)	(2)	(3)	(4)	
<i>(A grade of C or better is required for all pre and corequisite courses in the nursing program)</i>					
3. Test of Essential Academic Skills (TEAS)	40-59	60-69	70-79	80-89	90-99
(A minimum cut-off score of 40 percent is required for each subtest)	(0)	(1)	(2)	(3)	(4)
4. Completion of corequisites	3-6	7-9			
	credits	credits			
	(1)	(2)			

Maximum possible points: 18

Eligible students will be numerically ranked according to total points. Admission will be offered to the applicants for each campus with the highest points. In the event of applicants having an equal number of points, lots will be drawn to decide eligibility.

It is anticipated that students will be notified regarding their admission status on **approximately** June 16, 2008. Students will be notified by letter that will be mailed to the address that is in WNC's student records system. Admissions and Records will not provide information on admission status until letters have been sent to all applicants. Applicants who are offered a position in the nursing program will have a limited time to accept the position. Therefore, applicants who have travel plans in June are highly encouraged to contact Admissions and Records to discuss their travel plans and indicate where they can be reached.

Students who are accepted into the nursing program will be required to enroll in all nursing courses required for each semester; students may not enroll for a portion of the nursing courses regardless of previous completion of nursing courses. Students must successfully pass all nursing courses (grade of C or better) within each semester to continue in the program and/or graduate.

Test of Essential Academic Skills (TEAS)

TEAS is a scholastic aptitude test that measures math, reading, English and science knowledge. All students applying for the nursing program must receive a minimum cut-off score of 40 percent or above for each sub-test to be considered for admission into the nursing program. TEAS is a timed test, with a maximum testing time of three

hours and 29 minutes. Papers, textbooks or other reference materials and calculators may not be used during the test. To take the TEAS test:

- 1) Sign up for a test date by calling the Office of Nursing and Allied Health in Carson City at 775-445-3294 or Counseling Services in Fallon at 775-423-7565.
- 2) Pay the \$25 test fee PRIOR to the test at the Business Office located in the Bristlecone Building on the Carson City campus or at the administrative office located in Virgil Getto Hall on the Fallon campus. For the Saturday test dates, this fee MUST be paid in advance during the college's business hours Monday-Friday 8 am to 5 pm.
- 3) You must create an account number through ATI (the company that administers the TEAS). Go to <http://www.atitesting.com> and click on "Create New Account" and follow the screen prompts. Your ID number will be displayed under account information. Print your ID number and bring it with you to the TEAS test (you must have this ID number with you). If you have taken the TEAS test in the past contact Maureen Lockey at 775-445-3294 for instructions on how to obtain your ID number.
- 4) Arrive at the test site at least 15 minutes prior to the scheduled start time of the test; bring a picture ID.

Students who took the TEAS test in 2005 or later are not required to retest. Students may take the test once each year; repeats are not allowed within the same year. Therefore, students may take the TEAS only once during the spring 2008 semester. Students may purchase a TEAS study guide and/or take practice tests for a fee available at www.atitesting.com - click on the link "Students."

Carson City 2008 TEAS testing dates:

Saturday, February 9	9 am to 12:30 pm
Saturday, February 23	9 am to 12:30 pm
Thursday, March 13	5 pm to 8:30 pm
Saturday, March 29	9 am to 12:30 pm

Rural 2008 TEAS testing (Fallon):

Thursday, February 28	2 pm-5:30 pm
Tuesday, March 11	9 am – 12:30 pm
Monday, March 24	9 am – 12:30 pm

Space is limited for each TEAS test administration date, so early sign-ups are highly recommended. WNC offers TEAS testing only to WNC nursing program applicants.

Health and Immunization Requirements

All students admitted into the nursing program are required before classes begin to:

- Submit copy of current CPR certification - BLS/Health Care Provider through the American Heart Association.
- Submit an acceptable health examination form signed by a physician or nurse practitioner;
- Demonstrate immunity to rubeola (measles) and rubella (German measles) by showing 2 MMR vaccines or a positive titer for rubella and a positive titer for rubeola;
- Show evidence of a negative 2-step TB skin test or, if positive, a negative chest x-ray within the past two years;
- Show evidence of having received a tetanus injection within the past 10 years;
- Show evidence of a Hepatitis B vaccine series or titer or be in progress for obtaining the Hepatitis B vaccine series (waivers may be granted following consultation with Director of Allied Health);
- Show evidence of holding major medical insurance.

Note: Health and immunization records should be submitted to the Office of Nursing and Allied Health **after** acceptance to the Nursing program; **they should not be sent with this program application.**

Background Check

Students who are admitted into the nursing program will be required to submit evidence of a negative background check in order to start or continue in the program. A social security number may be required for the background check.

Scholarships

All students applying to the nursing program are strongly encouraged to submit a WNC scholarship application by April 1, 2008. Information may be found at <http://www.wnc.edu/student-services/financial/funding-scholarships.php> or by calling WNC Financial Assistance at 445-3264.



**NURSING PROGRAM APPLICATION FALL 2008
ADMISSIONS AND RECORDS
WESTERN NEVADA COLLEGE**

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775-445-3277 FAX 775-445-3147

APPLICATION DEADLINE: APRIL 1, 2008

Select only one campus location: Carson Rural

To be eligible for admission into the rural campus location, applicants must reside in a rural community in WNC's service area, including, but not limited to Fallon, Fernley, Hawthorne, Yerington, Silver Springs, and Lovelock. Proof of physical residence will be required.

Name: _____
(Last) (First) (MI) (Maiden)

Social Security or Student ID (W) Number: _____ E-mail: _____

Telephones: (Day) _____ (Evening) _____ (Cell) _____

NOTE: Information will be mailed to the address that is currently in WNC's student records system. It is the applicant's responsibility to keep address and phone number information current through Web-REG.

PREREQUISITE COURSE COMPLETION

Students must complete all prerequisites with a grade of "C" or higher as listed below or equivalent by the end of the spring 2008 semester to be considered for admission into the fall 2008 nursing program.

*+Biology 223 and 224 and 251(4 credits each)

Math 120, 126 or higher (3 credits)

English 101 (3 credits)

Psychology or Sociology 101 (3 credits)

*Chemistry 121 (4 credits) or **one year high school chemistry

* Must be completed within the last ten years of date of application

**Must be completed within the last three years of date of application

+If completed at an institution other than within the Nevada System of Higher Education (NSHE), Biology 223 & 224 must be completed at the same college or university.

NURSING PROGRAM COREQUISITES:

English 102 (3 credits)

Psychology or Sociology 101(3 credits)

US/NV Constitutions (3-6 credits) (PSC 103, HIST 111, CH 203, or HIST 101 **and** either 102, 217 or PSC 208)

OFFICIAL TRANSCRIPTS

Admissions and Records will only accept official transcripts from other colleges, universities, high schools, and educational testing sources; unofficial copies will not be accepted. A transcript must be sent directly to Admissions and Records by mail (or electronically from a NSHE school) from the applicable institution to be considered official; faxed copies will not be accepted. A transcript that is hand carried in a sealed envelope to Admissions and Records that was mailed to the student directly from the applicable institution **may** be accepted as official provided the envelope has not been opened. High school transcripts from a home school must contain the name, birth date and social security number of the student and a signature of the parent or other individual who is authorized to provide home schooling. A copy of a letter from the school board approving the student as home schooled must also be submitted in order for the transcript to be considered official.

COLLEGE TRANSCRIPTS

Official transcripts from any other institution showing completed program prerequisite or corequisite course(s) must be received by WNC Admissions & Records by April 1, 2008.

Students who are currently enrolled in prerequisite or corequisite course(s) at another institution at the time of application must submit a transcript or letter from the records office of the applicable college verifying current enrollment (an unofficial copy is acceptable ONLY for in progress courses).

NOTE: an unofficial transcript is acceptable ONLY for coursework in progress at the time of application. Prerequisite and corequisite courses that were completed prior to January, 2008 must be on an official transcript received by Admissions and Records no later than April 1, 2008.

If WNC Admissions and Records does not have evidence of satisfactory completion (official transcript only) or current enrollment in all required prerequisites for an applicant by April 1, the application will not be considered.

For students enrolled in pre or corequisite courses at the time of application, a final **official** college transcript showing completion of spring 2008 prerequisite or corequisite course(s) must be on file with Admissions & Records by June 2, 2008. If WNC Admissions and Records does not have evidence of completion of all required prerequisites for an applicant by June 2, the application will not be considered.

HIGH SCHOOL TRANSCRIPTS OR GED SCORES

An official high school transcript showing graduation or an official GED transcript showing passing scores must be received by Admissions & Records by April 1, 2008 **or an application will not be considered.**

A copy of a high school diploma will not be accepted – only an official transcript will fulfill this requirement.

TEAS SCORES

All applicants must submit a copy of their TEAS scores to Admissions and Records by April 16, 2008. Taking the test at WNC does not satisfy the TEAS requirement; applicants must submit a copy of their scores.

BACKGROUND CHECKS

Students who are admitted into the nursing program will be required to submit evidence of a negative background check in order to start or continue in the program. A social security number may be required for the background check.

STUDENT RESPONSIBILITY

It is the student's responsibility to ensure that WNC Admissions & Records has received the required documents by the deadlines listed. Submission of documents to other WNC offices or proof of ordering a transcript from another institution does not satisfy these requirements. If a student requests college, high school or GED transcripts to be sent by mail it is highly recommended the applicant stop by or call Admissions and Records prior to the deadline to ensure the documents have been received. Applicants may also check which transcripts have been received through "admission status" on Web-REG.

An applicant will not be considered for admission into the fall 2008 nursing program if Admissions and Records has not received the following documents by the stated deadlines.
NO EXCEPTIONS.

By April 1, 2008:

- 1) a WNC application for admission (applies only to new students who never enrolled at WNC);**
- 2) an application to the nursing program;**
- 3) official transcripts from other colleges or other acceptable credit sources (if applicable) showing completion of prerequisite and/or corequisite courses;**
- 4) for applicants currently enrolled in a prerequisite course at another college, transcripts or letter from records office showing in progress courses, followed by an official transcript to be received by Admissions and Records no later than June 2, 2008,**
- 5) an official copy of a high school or GED transcript showing graduation or passing scores;**

AND by April 16, 2008:

- 6) a copy of TEAS test scores.**

APPLICANT'S CERTIFICATION

I accept complete responsibility for providing all required documents. I understand the high school and college transcript and TEAS test requirements and deadlines, and **understand that my application to the 2008 nursing program will not be considered if the required documents are not received by WNC Admissions and Records by the deadlines.** I authorize the evaluation of my transcripts from other institutions (if applicable). I understand that it is my responsibility to keep my name, address and phone number current through Web-REG. I understand that if I am accepted into the nursing program, I will be required to submit health and immunization records and evidence of a negative background check in order to start or continue in the program. I authorize the WNC Office of Nursing and Allied Health to submit my name to health clinical sites as a potential nursing applicant for the purpose of review of my background check.

(Signature)

(Date)

**WNC NURSING PROGRAM APPLICATION 2008
STUDENT CHECKLIST**

The following list is provided to students applying to the nursing program as a reminder of what must be submitted to WNC Admissions and Records to be considered for admission into the fall 2008 nursing program at WNC:

- _____ 1) Official **high school transcript showing graduation or official GED transcript showing passing scores** (a high school diploma will not be accepted)
Deadline: April 1, 2008
- _____ 2) **If you have never taken a WNC course or applied for admission, a WNC application for admission**
Deadline: April 1, 2008
- _____ 3) **If any prerequisite or corequisite course has been completed at another college or university, or through another source (AP tests, etc), an official copy of each transcript**
Deadline: April 1, 2008
- _____ 4) **If you are currently enrolled in any prerequisite or corequisite course at another college, a copy of a transcript or letter from the college records office showing current enrollment**
Deadline: April 1, 2008
- _____ 5) **If you are currently enrolled in any prerequisite or corequisite course(s) at another college, an official transcript from the college showing course completion**
Deadline: June 2, 2008
- _____ 6) **Copy of TEAS test score**
Deadline: April 16, 2008
- _____ 7) **If you have had high school or college transcripts or any other required documents submitted by mail or fax, check in Web-REG or with Admissions and Records to ensure the documents have been received by the required deadlines.** Access Web-REG and click on "Admission Status," all transcripts that have been received will be listed "received. You may also visit Admissions and Records or call 775-445-3277 and indicate that you are a nursing applicant and need to speak with Phyllis or Dianne.
- _____ 8) **Check your address and phone number** in Web-REG to make sure it is current.