



**SURGICAL TECHNOLOGY PROGRAM
APPLICATION INFORMATION 2010
ADMISSIONS AND RECORDS
WESTERN NEVADA COLLEGE**

2201 West College Parkway, Carson City, NV 89703
775-445-3277, Fax 775-445-3147

Western Nevada College is anticipating admitting students into a surgical technology program for the 2010-11 academic year.

Selection Criteria

A point system is utilized to select applicants into the surgical technology program. Students must follow the program requirements and selective admissions criteria in effect at the time of application. The following is the criteria for those applying during the spring 2010 semester for entrance into the 2010-11 surgical technology program:

Category	Maximum points possible (in parentheses)			
1. Anatomy and physiology GPA	2.0-2.49 (2)	2.5-3.0 (4)	3.1-3.49 (6)	3.5-4.0 (8)
2. GPA for English, math & human relations courses	2.0-2.49 (1)	2.5-3.0 (2)	3.1-3.49 (3)	3.5-4.0 (4)

(A minimum grade of C or better is required for all pre and corequisite courses, C- or better will not be accepted)

Maximum Possible Points: 12

Eligible applicants will be numerically ranked according to total points. Admission will be offered to the applicants with the highest points. In the event of applicants having an equal number of points, lots will be drawn to decide eligibility. It is anticipated that students will be notified regarding their admission status on **approximately** June 18, 2010. Students will be notified by letter that will be mailed to the address that is in WNC's student records system. Admissions and Records will not provide information on admission status until letters have been sent to all applicants. Applicants who are offered a position in the surgical technology program will have a limited time to accept the position. Therefore, applicants who have travel plans in June are highly encouraged to contact Admissions and Records to discuss their travel plans and indicate where they can be reached.

Health and Immunization Requirements

Health and immunization requirements will be explained in June to students who are accepted into the program.

Background Check

Students who are admitted into the surgical technology program will be required to submit evidence of an acceptable background check in order to start or continue in the program.

Scholarships

All students applying to the surgical technology program are strongly encouraged to submit a WNC scholarship application by April 1, 2010. Information may be found at <http://www.wnc.edu/student-services/financial/funding-scholarships.php> or by calling WNC Financial Assistance at 445-3264.



**SURGICAL TECHNOLOGY PROGRAM APPLICATION FALL 2010
ADMISSIONS AND RECORDS
WESTERN NEVADA COLLEGE**

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775-445-3277 FAX 775-445-3147

APPLICATION DEADLINE: APRIL 1, 2010

Name: _____
(Last) (First) (MI) (Maiden)

Social Security or Student ID (W) Number: _____ E-mail: _____

Telephones: (Day) _____ (Evening) _____ (Cell) _____

NOTE: Information will be mailed to the address that is currently in WNC's student records system. It is the applicant's responsibility to maintain a current address and phone number through Web-REG.

PREREQUISITE COURSE COMPLETION

Students must complete all prerequisites as listed below or equivalent with a grade of "C" or better by the end of the spring 2010 semester to be considered for admission for the fall 2010 surgical technology program, classes completed with a grade of grade of "C-" or lower will not apply.

*Biology 200 and 204 or +223 (4 credits)
English 101 (3 credits) or 100 (5 credits)
Math 100B, 120, 126 or higher (3 credits)

SURGICAL TECHNOLOGY PROGRAM COREQUISITES

Human relations course (3 credits): ANTH 101, BUS 110B, PSY 101, 102, 280, SOC 101, 102

*+Biology 224 (4 credits) (only required if BIOL 223 was taken as a prerequisite)

*Must be completed within the last ten years of date of application

+If completed at an institution other than within the Nevada System of Higher Education, Biology 223 & 224 must be completed at the same college or university.

SUBMISSION OF TRANSCRIPTS

Official transcripts (defined below) from any other institution, testing source, etc. showing completed program prerequisite or corequisite course(s) must be received by WNC Admissions & Records by April 1, 2010.

Students who are currently enrolled in prerequisite or corequisite course(s) at another institution at the time of application must submit a transcript or letter from the records office of the applicable college verifying current enrollment in the prerequisite/corequisite course(s).

NOTE: An unofficial transcript is acceptable ONLY for coursework in progress at the time of application. Prerequisite and corequisite courses that were completed prior to January, 2010 must be on an official transcript received by Admissions and Records no later than April 1, 2010.

If WNC Admissions and Records does not have evidence of satisfactory completion (official transcript only) or current enrollment in all required prerequisites for an applicant by April 1, the application will not be considered.

For students enrolled in pre or corequisite courses at the time of application, a final **official** college transcript showing completion of spring 2010 prerequisite or corequisite course(s) must be on file with Admissions & Records by June 1, 2010. If WNC Admissions and Records do not have evidence of completion of all required prerequisites for an applicant by June 1, 2010 the application will not be considered.

OFFICIAL TRANSCRIPTS (defined)

A transcript from another college, university, high school, educational testing source, etc. is considered official only if it is sent directly to Admissions and Records by mail (or electronically from a NSHE school) from the applicable institution to be considered official; faxed copies will not be accepted. A transcript that is hand carried in a sealed envelope to Admissions and Records that was mailed to the student directly from the applicable institution **may** be accepted as official provided the envelope has not been opened.

STUDENT RESPONSIBILITY

It is the student’s responsibility to ensure that WNC Admissions & Records has received the required documents by the deadlines listed. Submission of documents to other WNC offices or proof of ordering a transcript from another institution does not satisfy these requirements. If a student requests transcripts to be sent by mail it is highly recommended the applicant check with Admissions and Records at the Carson City campus prior to the deadline to ensure the documents have been received.

An applicant will not be considered for admission into the fall 2010 surgical technology program if Admissions and Records has not received the following documents by the stated deadlines.

NO EXCEPTIONS.

By April 1, 2010:

- 1) A WNC application for admission (applies only to new students who never enrolled at WNC);**
- 2) An application to the surgical technology program;**
- 3) Official transcripts from other colleges or other acceptable credit sources (if applicable) showing completion of prerequisite and/or corequisite courses;**
- 4) For applicants currently enrolled in a prerequisite course at another college, transcripts or letter from records office showing in progress courses; followed by an official transcript to be received by Admissions and Records no later than June 1, 2010.**

APPLICANT’S CERTIFICATION

I accept complete responsibility for providing all required documents. I understand the transcript requirements and deadlines, and **understand that my application to the fall 2010 surgical technology program will not be considered if the required documents are not received by WNC Admissions and Records by the deadlines.** I authorize the evaluation of my transcripts from other institutions (if applicable). I understand that it is my responsibility to keep my name, address and phone number current through Web-REG. I understand that if I am accepted into the surgical technology program, I will be required to submit health and immunization records and evidence of an acceptable background check in order to start or continue in the program. I authorize the WNC Office of Nursing and Allied Health to submit my name to health clinical sites as a potential surgical technology applicant for the purpose of review of my background check.

(Signature)

(Date)

**WNCC SURGICAL PROGRAM TECHNOLOGY APPLICATION 2010
STUDENT CHECKLIST**

The following list is provided to students applying to the surgical technology program as a reminder of what must be submitted to WNC Admissions and Records to be considered for admission into the fall 2010 surgical technology program at WNC:

- _____ 1) **If you have never taken a WNC course or applied for admission, a WNC application for admission**
Deadline: April 1, 2010

- _____ 2) **If any prerequisite or corequisite course has been completed at another college or university, or through another source (AP tests, etc), an official copy of each transcript**
Deadline: April 1, 2010

- _____ 3) **If you are currently enrolled in any prerequisite or corequisite course at another college, a copy of a transcript or letter from the college records office showing current enrollment in the pre/corequisite course(s)**
Deadline: April 1, 2010

- _____ 4) **If you are currently enrolled in any prerequisite or corequisite course(s) at another college, an official transcript from the college showing course completion**
Deadline: June 1, 2010

- _____ 5) **If you have had college transcripts or any other required documents submitted by mail or fax, check in Web-REG or with Admissions and Records to ensure the documents have been received by the required deadlines.** Access Web-REG and click on "Admission Status," all transcripts received will be listed as "received." However, if you have submitted an updated transcript from a college for which you previously submitted a transcript, you need to contact Admissions and Records to determine if an updated copy has been received; Web-REG does not indicate the date a transcript was received. You may visit Admissions and Records at the Carson City campus or call 775-445-3277 and indicate that you are a surgical technology applicant and ask to speak with Lisa or Dianne.

- _____ 6) **Check your address and phone number** in Web-REG to make sure it is current.