



**The Associated Students of Western Nevada
Club/Organization Monthly Activity Report**

Academic Month/Year: _____

Date: _____

All clubs are required to submit a Monthly Activity Report. If you do not, your club budget will be “frozen” and no funds can be spent.

The report is due to ASWN Governing Board the last Tuesday of every month.

Please use this form to summarize your Club/Organization Activity in the past month and the upcoming month.

Club/Organization Name:

Club/Organization President:

Club/Organization Advisor:

Contact for this report:

Club/Organization Meeting Dates: _____

Average attendance at meetings: _____

Please provide the dates and a brief description any activities and events that have occurred in the past month or may be upcoming.

Other comments:

Please feel free to use additional pages or the back of this form, if necessary.