



## DEGREE MAJOR OR EMPHASIS DECLARATION

This form is for students to officially declare, or change majors or emphases for degree or certificate of achievement programs. Submit to Admissions and Records for processing when completed. Writing must be legible to avoid delays in processing. **Information on degrees and certificates may be found on the reverse side of this form.**

Name (Please print): \_\_\_\_\_ Student ID Number: \_\_\_\_\_  

Last name
First Name
M.I.
(SSN if student ID number unknown)

Phone Number: (\_\_\_\_) \_\_\_\_\_ Semester/year declaration is requested for: Fall  Spring  Summer  Year: \_\_\_\_\_  

Area Code
Phone Number

~ Circle **ONE** degree or certificate program you wish to declare ~      Example:

**AAS    ASSOCIATE OF APPLIED SCIENCE -**  
**SELECT EMPHASIS**

- ACC    Accounting
- AUT    Automotive Mechanics
- GBU    Business - General Business
- NET    Computer Networking Technology
- OT     Computer and Office Technology
- CPM    Construction Technology – Project Management
- CRJ    Criminal Justice
- LEA    Criminal Justice, Law Enforcement - Academy
- DTA    Drafting Technology - Architectural
- DTC    Drafting Technology - Civil
- DTM    Drafting Technology - Mechanical
- ECE    Early Childhood Education
- GIS    Geographic Information Systems
- GRC    Graphic Communications
- CVG    Information Technology
- MTT    Machine Tool Technology
- MGT    Management
- NUR    Pre Nursing
- RE     Real Estate
- WLD    Welding Technology

**AA      ASSOCIATE OF ARTS -**  
**SELECT EMPHASIS**

- AA     No emphasis
- CRJ    Criminal Justice
- DS     Deaf Studies
- FA     Fine Arts
- MTH    Musical Theater

**AS      ASSOCIATE OF SCIENCE-**  
**SELECT EMPHASIS (required)**

- BIS    Biological Sciences
- CHEM    Chemistry
- CS     Computer Science
- ENGS    Engineering Science
- GEOS    Geosciences
- MAT    Mathematics
- PHYS    Physics

**AGS      ASSOCIATE OF GENERAL STUDIES**

**CP      CERTIFICATE OF ACHIEVEMENT -**  
**SELECT EMPHASIS**

- DIS    911 Dispatch Telecommunications
- ASL    American Sign Language
- AUT    Automotive Mechanics
- AT     Bookkeeping
- BUS    Business
- CA     Computer Applications
- LEA    Criminal Justice, Law Enforcement - Academy
- CS     Customer Service
- DTP    Desktop Publishing
- DTA    Drafting Technology-Architectural
- DTM    Drafting Technology-Mechanical
- ECE    Early Childhood Education
- GIS    Geographic Information Systems
- GRC    Graphic Communications
- MTT    Machine Tool Technology
- CIC    Network Support Technician
- RM     Retail Management
- NA     System Administration Technician
- WLD    Welding Technology

**BT      BACHELOR OF TECHNOLOGY**  
PCM    Pre Construction Management

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Descriptions of WNC Degrees and Certificate of Achievement

**The Associate of Arts degree** is designed for students planning to transfer with junior standing to a four-year college or university for a bachelor's degree with a major in any field of study. For most programs of study students select the AA degree without an emphasis. However, there are emphases available in criminal justice, deaf studies, fine arts or musical theater.

**The Associate of Science degree** is designed for students planning to transfer with junior standing to a four-year college or university for a bachelor's degree in computer science, mathematics, science, engineering, medicine, or related fields. Students must select an emphasis in biological sciences, chemistry, computer science, engineering science, geosciences, mathematics, or physics. Students who plan to transfer in an area of study that does not relate to the AS emphases should consider the AA degree.

***Note on AA and AS degrees:** For students who plan to transfer to a bachelor's program at any Nevada System of Higher Education (NSHE) institution (UNR, UNLV, NSC or selected bachelor's degree programs at other NSHE institutions), completion of the Associate of Arts or Associate of Science degree will automatically fulfill the lower division general education requirements for a bachelor's degree (program or major requirements may not be fulfilled).*

**The Associate of Applied Science degree** is designed for students who desire a two-year course of study and training in an occupational and/or technological career field, with the primary intent of seeking employment after completion. Although the AAS degree is not designed to be a transfer program, some of the courses will transfer to four-year colleges or universities. Students select an emphasis from a variety of options.

**The Associate of General Studies degree** is designed to meet a variety of needs, offering the most flexibility for WNC degree seeking students. Students may select elective courses to tailor this degree for their own educational goals, including obtaining job skills, personal enrichment, etc. There is no specific major or emphasis for the AGS degree. Although the AGS is not designed for transfer, it can be used for this purpose if courses are selected carefully.

**The Certificate of Achievement** is designed for students who desire a shorter course of study and training in an occupational and/or technological career field. A minimum of 30 credits is required for any certificate of achievement, although the exact number of credits required may vary. Students select an emphasis from a variety of options.

**The Bachelor of Technology in Construction Management degree** is a 128 credit degree focusing on construction methods, planning and project management with business and supervisory skills.

Students are encouraged to contact Counseling Services for assistance with selecting the WNC degree or certificate that will best meet their educational goals.

Counseling Services:	Carson City	775-445-3267
	Douglas	775-782-2413
	Fallon	775-423-7565