

Financial Aid Appeal Form

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To receive and to continue to receive financial aid you must maintain Satisfactory Academic Progress. You must meet these standards of progress regardless of whether or not you have previously received financial aid. (Please note: This form cannot be used for loss of Millennium Scholarship eligibility. Millennium Scholarship eligibility is established by the Office of the Treasurer of the State of Nevada.)

At a minimum, you must satisfactorily complete 67% of all classes attempted each semester and the cumulative completion rate must be 67% or higher. The cumulative grade point average (GPA) must be a 2.0 or higher.

If you experienced an unforeseen medical or family emergency which resulted in you not achieving the credits or grade point average required by WNC Satisfactory Academic Progress standards, you may appeal your eligibility using the Financial Aid Appeal Form. When considering this appeal, your prior academic history, test scores, and potential for academic success will be reviewed and considered in the decision.

Procedure

If you owe money to WNC for financial aid for prior semesters, you must repay the amount due before your appeal will be considered.

Complete and return this appeal form to the Financial Assistance Office. You will need to meet with a WNC Academic Counselor to review academic progress, including hours needed for degree/certification and courses currently enrolled. The appeal form will need to be signed by the academic counselor prior to submission to the Financial Assistance Office.

Your appeal may be strengthened with supporting documentation written by a third party on letterhead stationary that supports or verifies your reasons. Medical documentation is required for reasons related to medical issues. In addition, it is recommended that you attach a letter detailing your specific situation that you wish the committee to review. Carefully and specifically explain what happened; give dates and reasons why this problem prevented you from completing your class(es).

The Financial Aid Appeals Committee will review your petition and notify you in writing of the results. All decisions by the Appeals committee are final.

If your appeal is approved, you will be placed on probation for one semester. You must complete 100% of the courses you attempt during your probationary classes with a minimum 2.0 cumulative grade point average. Dropping courses after the 100% refund period will result in an incomplete probationary period and you will not be eligible to receive future aid. If the probationary period is completed successfully, but the cumulative completion and gpa requirements are not met, you will remain on probation. As long as you are in probationary status you must complete 100% of your semester courses with a 2.0 semester gpa. Once the cumulative requirements are met you will be back in good standing for financial aid.

Financial Assistance Appeal Form

Prior to submitting this form to the Financial Assistance Office you must meet with an academic counselor. Please complete this form with your name, date, WNC ID number, and telephone number. Clearly provide the information requested. Attach supporting documentation.

Name _____ Date _____

WNCC Number _____ Telephone # _____

1. I am submitting this appeal in order to receive financial aid for (check one and fill in the year).

_____ Fall 20____ _____ Spring 20____ _____ Summer 20____

2. Check all that apply:

_____ I completed less than 67% of the classes I attempted.

_____ My Grade Point Average is less than 2.0.

_____ I reached the maximum limit of credits for which I may receive financial aid. My degree progress report is attached (**required**).

3. _____ I completed and reviewed the student assessment form and met with an academic counselor on _____ to discuss my degree progress.

initial _____
Date

Counselor's Signature **REQUIRED:** _____ Date _____

4. Please explain the reason for your appeal. Attach supporting documentation (**required for medical issues**).

5. If this appeal is approved, what assurance can you give the committee that the problem has been resolved and will not create further barriers in completing your classes?

By signing below I agree that I understand the following conditions of probation. If my appeal is approved (other than for maximum credits) and I am granted a probationary term, I understand that I must complete 100% of the courses I attempt in my probationary semester with a 2.0 cumulative grade point average for the semester. If I satisfactorily complete the probationary term, but have not reached the cumulative completion and gpa requirements I will remain on probation until the requirements are met. If I drop courses after the 100% refund period and receive a "W" grade, this will result in an incomplete probationary period and I will not be eligible to receive future aid.

Student Signature: _____ Date: _____

FOR COMMITTEE USE ONLY

Approved Probationary Semester _____

Denied

Authorized Signature _____ Date _____

Comments _____