WNCC Facility Room Use Rates

WNCC Normal operating hours are 7:00 am to 5:00 pm. Monday through Friday. WNCC Non-Standard operating hours are 5:00 pm to 10:00 pm Monday through Friday and 7:00 am to 10:00 pm Saturday and Sunday. These are the only hours (standard or non-standard) available for Facility Room Use, unless approved by the WNCC President in advance.

### ROOM RENTAL RATES
(Rates are based on an hourly fee)

<table>
<thead>
<tr>
<th>Item</th>
<th>Commercial</th>
<th>Non-Profit</th>
<th>State of NV</th>
<th>WNCC Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small room</td>
<td>$20.00</td>
<td>$12.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Medium room</td>
<td>$30.00</td>
<td>$19.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Large room</td>
<td>$50.00</td>
<td>$30.00</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### EVENTS STAFF
(Hourly charge, If required)*

<table>
<thead>
<tr>
<th></th>
<th>Commercial</th>
<th>Non-Profit</th>
<th>State of NV</th>
<th>WNCC Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard hours</td>
<td>$11.00</td>
<td>$11.00</td>
<td>$11.00</td>
<td>$11.00</td>
</tr>
<tr>
<td>Non-Standard Hours</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
</tr>
</tbody>
</table>

### EQUIPMENT USE

<table>
<thead>
<tr>
<th>Item</th>
<th>Commercial</th>
<th>Non-Profit</th>
<th>State of NV</th>
<th>WNCC Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tables and Chairs (per 50, per day)</td>
<td>$18.00</td>
<td>$18.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Stage per 6 x 8 section</td>
<td>$20.00</td>
<td>$18.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Pipe &amp; Drape, per 8’ section</td>
<td>$16.00</td>
<td>$18.00</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### MISCELLANEOUS CHARGES (If Applicable)

<table>
<thead>
<tr>
<th>Item</th>
<th>Commercial</th>
<th>Non-Profit</th>
<th>State of NV</th>
<th>WNCC Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Set-Ups/Break-Downs &amp; Excessive</td>
<td>$60.00</td>
<td>$40.00</td>
<td>$40.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>Clean Up Fees (hourly),</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deposit (refundable)**</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
</tbody>
</table>

### REQUIRED STAFF FOR EVENTS
(Based on original number of participants in facility use request)

<table>
<thead>
<tr>
<th>Number in event</th>
<th># Custodians Required</th>
<th># Maintenance Staff Required</th>
<th># Security Staff Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>50-100</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>101-200</td>
<td>2</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>201-400</td>
<td>2</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>401-500</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>

* Staffing Required is delineated in the Equipment Use Charges portion of this spreadsheet.

**A deposit is required to be provided to WNCC prior to use. This deposit is for damages & cleaning. This is a refundable deposit, which will be returned after WNCC staff has reviewed the space for its standard of cleanliness and for damage. Any cleaning and damage repairs required to be performed by WNCC staff will be deducted from the deposit and the balance will be remitted to the party scheduling the event.

### CANCELLATIONS, LATE CANCELLATIONS AND NO-SHOW CHARGES

CANCELLATIONS MUST BE MADE 48 HOURS IN ADVANCE. ANY CANCELLATIONS AFTER 24 HOURS WILL BE CHARGED A FULL ROOM CHARGE FOR THAT EVENT, WITH ANY RELATED SETUP/BREAK-DOWN FEES INCURRED BY WNCC FOR SET-UP/BREAK-DOWN THAT HAS ALREADY BEEN PERFORMED.