Western Nevada College

2010 FALL SCHEDULE

Register By Internet @ www.wnc.edu

Classes start Monday, August 30

- Registration Information ............. 5-9
- Carson Classes .................. 21-41
- Douglas Classes .................. 42-45
- Fallon Classes ................. 46-54
- Fernley Classes ............... 55-56
- Hawthorne Classes .......... 57
- Lovelock Classes ............. 58
- Smith Valley & Yerington Classes ..... 59-61
- Web Classes ..................... 62-66
- Short-term Classes .. 67-68

CLASES DE INGLES EN LA PAGINA 19

PERSONAL INTEREST NON-CREDIT CLASSES

See class listings or visit www.wnc.edu/continuing_education/
WNC alumna Nikki Peterson waited until her mid-30’s to get serious about college. In fact, it took one of our nation’s worst natural disasters to point her toward her career goal. It was Hurricane Katrina that influenced her and led her to study geography at WNC and later at the University of Nevada, Reno. She was fascinated by the way people were affected by the storm and how the hurricane had altered their behavior and lifestyles. Everything from the physical effects and displacement to the political implications and cultural impacts intrigued her. It became her passion, and now it will become the focus of her graduate study.

Peterson began searching for a place to learn about ethnometeorology, an emerging discipline that explores the relationship between certain groups and the weather. She hit pay dirt at the University of Alabama. Starting this fall, Peterson will begin studying for a master’s degree in UA’s American Studies program, which focuses on the culture of the United States and the American people, their ideas, values and behavior. She has additionally been awarded a Graduate Council Fellowship that includes full tuition, a graduate teaching assistantship and a monetary award.

Her topic: Study the cultures of the southern United States and the affects of Hurricane Katrina on those populations.

Nikki’s journey began at WNC in fall 2006 when she made the decision to return to school as a non-traditional, adult student. She was able to attend full-time and made a commitment to herself to make the most of the opportunity. She participated in student government, supported other students as a peer mentor, and began working in Counseling Services. In 2008, the Board of Regents for the Nevada System of Higher Education selected Peterson as a Regents’ Scholar, an honor awarded to students for their academic achievements, leadership ability and service contributions. Peterson earned her Associate of Science degree from Western in 2008.

This year, as she graduates with her Bachelor of Science degree in Geography from the University of Nevada, Reno, Peterson is being honored again. She is the recipient of the Westfall Scholar Award, awarded by the UNR College of Science for the highest grade point average in the geography department; and the Scheid Award as the top student within the Mackay School of Earth Sciences & Engineering.

When asked what advice she would offer to current WNC students, Peterson said, “Go for it. Really go for it. There are so many opportunities for all students. It’s not just about winning awards. It’s about being involved, knowing your professors, building relationships and having ownership over your own performance.” She credits her educational start at Western and a lot of motivation for giving her the support and confidence to soar.

Whether her new adventure leads to blue skies or stormy weather, Peterson’s goal is to return to Nevada and share her experiences as a professor of geography. “I have a strong attachment to this place and a bond to the people of Nevada,” she said.

---

**Non-Traditional Student Heads for Graduate School**

*Sky is the Limit for WNC Alum*

---

**PLAN AHEAD**

Apply for scholarships & financial assistance

money is available for:

- GED students
- Hispanic students
- Native American students
- Recent high school graduates
- Senior citizens
- Single parents
- Work study students
- and more!

Apply by April 1 for the following academic year.

FOR MORE INFO -- See page 12 or Financial Assistance Office
www.wnc.edu/studentservices/financial/funding-scholarships.php
WNC Geology Professor Winnie Kortemeier is known for her enthusiasm and creativity in the classroom and her fascinating geology field trips. But now she has been recognized as the top earth sciences student recruiter of 2010 for the University of Nevada, Reno’s Mackay School of Earth Sciences and Engineering.

The honor, which Kortemeier said surprised her since it came from outside her own college, is a testament to both WNC’s faculty and its students.

“The 15 or so WNC students who have transferred into the geosciences programs at UNR have done really well there. They make me proud,” Kortemeier said.

She often encourages her geosciences students to continue their studies at the university. She is pursuing her own Ph.D. in Geology from UNR, so she is familiar with the program and the professors.

“I'm able to give my students personal insight into the geosciences programs at UNR and help them decide if a program is a good fit,” Kortemeier explained. “I often encourage them to speak to professors and recruiting personnel at the university, but I never considered myself a recruiter, so this award is a surprise and an honor.”

At Western, Kortemeier and other earth science faculty teach geology, the study of the earth, the materials it is made of and the processes that change the materials over time. WNC offers an Associate of Science degree in Geosciences that prepares students to transfer into a bachelor’s degree program in geology and many other disciplines. The degree provides a strong foundation in earth and physical sciences, and all classes within the geosciences emphasis are approved for direct transfer to UNR. Up to 64 credits may be applied toward a baccalaureate degree.

When asked what encourages her students to choose the geosciences as a major, Kortemeier believes it is the field trips into many corners of Nevada that she leads for each of her classes. “For a lot of students, that's the "ah-ha" moment, when they realize this subject is for them.”

**WNC Fall Geology Classes**

**Earthquakes, Volcanoes and Natural Disasters-GEOL 100**
This class explores the geology of natural hazards, catastrophes and resources of the earth. Classes are offered at the Carson City and Fallon campuses and Fernley center, transmitted to Hawthorne, Lovelock and Yerington centers via interactive video, and available as a web class.

**Physical Geology-GEOL101**
**Physical Geology Laboratory-GEOL103**
Offered at the Carson City, Fallon and Douglas campuses, classes cover the fundamental principles of geology, including geologic processes, minerals, and the structure and distribution of the rocks that make up the earth’s crust.

**Prehistoric Life-GEOL 127**
The class surveys the history and classification of fossil plants and animals, explores the interpretation of fossil records, and studies the formation and sequence of fossils in rocks. The class is taught at the Douglas campus and is transmitted to Carson and Fallon campuses via interactive video.

**IMPORTANT NEWS - College Prepares For A New Student Information System**

Beginning with registration for the fall 2011 semester, Western Nevada College will implement a new online system for submitting admission applications, student information, class registration, and account balance inquiries.

- Anyone planning to attend WNC in fall 2011 can apply for admission using the new system, “MyWNC,” as early as October 2010.
- Anyone registering for fall 2011 classes will also use the new “MyWNC” online system when registration begins in April 2011.
- Anyone applying or registering for Summer 2011 classes will use the existing Web-Reg system.

Students are encouraged to watch for additional information regarding these changes and work closely with student services personnel throughout the transition to the new student information system.

**INFORMATION:** Admissions & Records . . . 445-3277
Fall Semester

AUGUST
7 Summer semester ends
20 PAYMENT DUE FOR FALL FULL-TERM CLASSES; Unpaid students may be removed from class rosters
27 PAYMENT DUE FOR FULL-TERM CLASSES FOR STUDENTS ENROLLED AFTER AUGUST 20; Unpaid students may be removed from class rosters; payment for short-term classes is due the day before the class starts
28 LATE REGISTRATION BEGINS WITH LATE FEE FOR FULL-TERM CLASSES; Class availability is limited
29 LAST DAY FOR 100 PERCENT REFUND FOR FULL-TERM CLASSES
30 Fall classes begin; 90 percent refund period begins for full-term classes; classes dropped receive a "W"; even exchange of credits for drop/add begins (special enrollment authorization form required)

SEPTEMBER
3 Late registration ends; last day to add full-term classes through Web-REG; LAST DAY FOR 90 PERCENT REFUND FOR FULL-TERM CLASSES
6 Labor Day holiday - college closed
10 LAST DAY TO PAY FOR FULL-TERM CLASSES WITH A LATE FEE; Unpaid students may be removed from rosters; Even exchange of credits for add/drops ends (special enrollment form required)
17 Classes begin Monday, August 30

OCTOBER
8 Deferred payments due; Unpaid students may be removed from rosters
22 Last day to change credit to audit or audit to credit for full-term classes
29 Nevada Day holiday: college closed

NOVEMBER
1 Last day to apply for fall graduation
11 Veterans Day holiday-college closed
24 Instructional holiday-no classes
25 Thanksgiving holiday-college closed
26 Family Day holiday-college closed
29 Spring registration begins for continuing and returning students via Web-REG

DECEMBER
6 Spring registration begins for new students via Web-REG
10 Last day to drop full-term fall classes with a "W"; Unpaid students may be removed from rosters
13 Final exams begin
18 Fall semester ends
24 Christmas holiday-college closed

JANUARY
7 Fall semester grades available through Web-REG
Western Nevada College is a member institution of the

**Nevada System of Higher Education**

**BOARD OF REGENTS**
James Dean Leavitt, Chair  
Dr. Jason Geddes, Vice Chair

- Mark Alden  
- Dr. Andrea Anderson  
- Robert Blakely  
- William G. Cobb  
- Cedric Crear  
- Dorothy S. Gallagher  
- Ron Knecht  
- Kevin J. Page  
- Dr. Raymond D. Rawson  
- Dr. Jack Lund Schofield  
- Michael Wixom

## Mission & Goals

**MISSION**
Western Nevada College inspires success in our community through opportunities that cultivate creativity, intellectual growth and technological excellence, in an environment that nurtures individual potential and respects differences.

**COLLEGE GOALS**
1. Improve student success in program completion and graduation rates
2. Ensure institutional excellence in teaching, programs and services
3. Embrace our college's many communities and respond to their diverse needs.

---

### Degree Programs

**ASSOCIATE OF APPLIED SCIENCE**
- Accounting  
- Automotive Mechanics  
- Business, General Business Emphasis  
- Computer Technology - Computer & Office Technology  
- Computer Technology - Computer Networking Technology  
- Computer Technology - Information Technology  
- Construction Technology, Construction Project Management  
- Criminal Justice  
- Criminal Justice, Law Enforcement/Academy  
- Drafting Technology - Architectural  
- Drafting Technology - Civil  
- Drafting Technology - Mechanical  
- Early Childhood Education  
- Geographic Information Systems (GIS)  
- Graphic Communications  
- Machine Tool Technology  
- Management  
- Nursing  
- Real Estate  
- Welding Technology

**ASSOCIATE OF ARTS**
- Associate of Arts - General  
- Criminal Justice  
- Dance Studies  
- Fine Arts  
- Musical Theatre

**ASSOCIATE OF GENERAL STUDIES**

**ASSOCIATE OF SCIENCE**
- Biological Sciences  
- Chemistry  
- Computer Science  
- Engineering Science  
- Geosciences  
- Mathematics  
- Physics

**BACHELOR OF TECHNOLOGY**
- Construction Management

**CERTIFICATE OF ACHIEVEMENT**
- American Sign Language  
- Automotive Mechanics  
- Bookkeeping  
- Business  
- Computer Applications  
- Computer Technology, Network Support Technician  
- Computer Technology, System Administration Technician  
- Criminal Justice, Law Enforcement/Academy  
- Criminal Justice, 9-1-1 Dispatch Telecommunications  
- Customer Service  
- Desktop Publishing  
- Drafting Technology - Architectural  
- Drafting Technology - Mechanical  
- Early Childhood Education  
- Geographic Information Systems (GIS)  
- Graphic Communications  
- Machine Tool Technology  
- Retail Management  
- Welding Technology

---

### Registration Tips

- New Students: Submit application for admission at least 72 hours before your planned class registration time.
- Schedule an appointment with a counselor if you need assistance selecting classes or to take placement tests.
- Register early to get classes at the days and times you want. Check your schedule to make sure your registration is correct.
- Check the catalog to ensure you have met all course prerequisites.
- Audit status is only for those who do not want grades or course credit.
- Pay fees when you complete registration (no later than published deadlines).
- Print a copy of your schedule to take to the bookstore to buy your books.
- Be aware of refund deadlines for dropping classes and books.
- Requests to exchange one full-term class for another with the same amount of credits must be submitted by the end the second week of the semester. Even exchange of class/credits will remove the dropped class completely from your transcript. Classes dropped after the 100 percent refund period that are not “even exchanged” will remain on your transcript with a grade of “W,” and may affect financial aid for students.
- Periodically check your schedule using Web-REG.
- High school students must have a completed high school authorization form to register for classes.
- Withdraw from classes if you are unable to attend or complete the courses by the published deadline.
- Check grades two weeks after the semester has ended using Web-REG.
In accordance with institutional policy and the U.S. Family Education Rights and Privacy Act of 1974, Western Nevada College vigorously protects the privacy of student educational records. The institution does not release the records of individual students, such as grades and class schedules, without prior written consent of the student. WNC does not release information to parents of students regardless of dependence status without prior written consent of the student. A student is defined as an individual who has applied to WNC and who is or has been in attendance at WNC.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

(1) The right to inspect and review the student’s education records within 45 days of the day the institution receives a request for access.

A student should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The institution official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the institution official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

(2) The right to request the amendment of the student’s education records that the student believes to be inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

A student who wishes to ask the institution to amend a record should write the institution official responsible for the record, clearly identify the part of the record the student wants changed and specify why it should be changed. If the institution decides not to amend the record as requested, the institution will notify the student in writing of the decision and of the student’s right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

(3) The right to provide written consent before the institution discloses personally identifiable information from the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

The institution discloses education records without a student’s prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the institution in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the institution has contracted as its agent to provide a service instead of using institutional employees or officials (such as an attorney, auditor or collection agent); a person serving on the Board of Regents; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the institution.

Upon request, the institution also discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

As permitted under federal law, an exception to the above practice is the release of “directory” information considered to be public in nature and not generally deemed to be an invasion of privacy. The Nevada System of Higher Education has designated the following information as directory information: student name, address, telephone number, e-mail address, degrees, honors and awards received, major field of study, college, dates of attendance, date of graduation, undergraduate or graduate status, most recent educational agency or institution attended, enrollment status (full-time or part-time), participation in officially recognized activities and sports, and weight and height of members of athletic teams. WNC has further designated photographs from college sanctioned events as directory information.

Students have the right to refuse to let WNC and NSHE designate this information as directory information and have until the end of the first six weeks of the fall or spring semester to submit a request for non-disclosure of the above items. A request for non-disclosure submitted at one NSHE institution will apply to all NSHE institutions.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the institution to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-5901

It is important to consider carefully the potential consequences of restricting the release of directory information. If a student restricts release for non-commercial educational purposes, the institution will be unable to place the student’s name in publications such as honors and graduation programs, to confirm graduation and dates of attendance to potential employers; or to verify enrollment with organizations such as insurance companies without the express written authorization of the student.

If, after due consideration, you wish to restrict the release of directory information, complete this form and submit it to Admissions and Records. This directive will apply permanently to your record unless you choose to reverse it by submitting a written authorization.
Where To Find Help

WNC Carson City
2201 W. College Parkway, Carson City, 89703
www.wnc.edu
General Information ....................... 445-3000
Academic and Student Affairs
Carol Lange, Interim Vice President .... 445-4405
Academic Skills Center
Joshua Fleming, Coordinator .......... 445-4257
www.wnc.edu/asc/
Admissions & Records
Dianne Hilliard, Director ............. 445-3277
www.wnc.edu/studentservices/admissions/
Adult Literacy & Language/GED
Teri Zutter, Director ................. 445-4451
www.wnc.edu/abe/
Associated Students of
Western Nevada ....................... 445-3323
www.wnc.edu/clubs/aswn/
Bookstore ........................................ 445-3233
www.wnc.edu/bookstore/
Business Office
Chet Burton, Controller ............ 445-4230
www.wnc.edu/finance/business/
Child Development Center
Andrea Doran, Director ............ 445-4262
www.wnc.edu/cdc/
Community Education/College for Kids/
Motorcycle Safety Program
Linda Whitehill, Coordinator ...... 445-4268
www.wnc.edu/continuing_education/
Counseling Services
Deborah Case, Director ............ 445-3267
www.wnc.edu/studentservices/counseling/
Disability Support Services (DSS)
Susan Trist, Coordinator .......... 445-3275
www.wnc.edu/dss/
Facilities Planning & Management
Dave Rollings, Director .......... 445-4223
www.wnc.edu/finance/facilities/
Finance & Administration
Daniel J. Neverett, Vice President ... 445-4231
www.wnc.edu/finance/
Financial Assistance
Lori Tiede, Director .............. 445-3264
www.wnc.edu/studentservices/financial/
High School Tech Prep Program
Diane Hungary, Coordinator .... 445-4470
www.wnc.edu/academics/techprep/
Human Resources & General Counsel
Mark Ghan, Esq., Vice President .... 445-4235
www.wnc.edu/personnel/
Library & Instructional Technology
Ken Sullivan, Director .......... 445-3229
http://library.wnc.edu/
Nursing & Allied Health Programs
Judith Cordia, Ed.D., Director ...... 445-3296
www.wnc.edu/academics/division/nalh/
Public Safety ......................... 445-3308
Jack Piirainen, Director ............ 721-3132
www.wnc.edu/ps/
Student Life/Student Center/Outreach
Katie Leao, Coordinator .......... 445-3324
www.wnc.edu/studentlife/
Student Services
John Kinkella, Dean ............ 445-3344
www.wnc.edu/studentservices/dean/
Veterans Assistance .......... 445-3260
www.wnc.edu/studentservices/financial/funding-veterans.php
Western Nevada State Peace
Officer Academy
Katie Durbin, Commander .... 445-4408
www.wnc.edu/post/
Workforce Development Center
Scott Penzel, Director ............ 445-4427
www.wnc.edu/wdc/

WNC Fallon
160 Campus Way, Fallon, 89406
www.wnc.edu/location/fallon/
General Information ..................... 423-7565
Fax ............................................. 423-8029
Fallon Campus, Rural & Workforce Development
Bus Scharram, Dean ................. 423-7565
Ext. 2224
Academic Skills Center ............... 423-7565
Ext. 2278
Adult Literacy & Language
GED Prep Information ................. 423-7565
www.wnc.edu/abe/
Associated Students of
Western Nevada ...................... 423-7565
www.wnc.edu/clubs/aswn/
Counseling, Financial & Registration Services ............. 423-7565
Ext. 2239
Ron Marrujo, Coordinator ........... 423-7565
Ext. 2240
www.wnc.edu/studentservices/counseling/
Library & Instructional Technology ................. 423-5330
http://library.wnc.edu/home/fallon.htm
Workforce Development Center/
Community Education/College for Kids
Ginny Dugan ......................... 423-5186
Cynthia Olivo ......................... 423-5847
www.wnc.edu/continuing_education/

Computers are available at various WNC locations and public libraries.
Rural Programs

Dean of Fallon Campus & Rural Development, Bus Scharmann
Phone: 423-7565 Ext. 2224
Fax: 423-8029

Recognizing that off-campus office hours are limited, WNC provides an answering machine at each location. Those calling outside of office hours are encouraged to leave a message.

WNC FERNLEY
1360 Hwy 95A, Fernley, 89408
www.wnc.edu/location/fernley/
Coordinator, Lorene Addison
Phone: 575-3348
Fax: 575-6889
Hours: Monday-Thursday, 1-6 p.m.

WNC HAWTHORNE
601 A Street - P.O. Box 716, Hawthorne, 89415
www.wnc.edu/location/hawthorne/
Administrative Assistant, DeVona Scott
Phone: 945-2405
Fax: 945-3621
Hours: Monday-Thursday, 1-6 p.m.

WNC LOVELOCK
Office - 765 Western Ave., P.O. Box 1003, Lovelock, 89419
Classroom - 1295 Elmhurst Ave., P.O. Box 1003, Lovelock, 89419
www.wnc.edu/location/lovelock/
Assistant Coordinator, Luetta Thomas
Phone: 273-4994 or 273-2222
Fax: 273-4913
Hours: Monday-Thursday, 3-6 p.m.

Note: Appointments also available.

WNC SMITH
20 Day Lane, Smith, 89430
www.wnc.edu/location/smith_valley/
Coordinator, Robbin Moore
Phone: 465-2322 Ext. 21
Fax: 465-2681 or 465-1367
Hours: Monday-Thursday, 9 a.m.-3 p.m.

WNC YERINGTON
114 Pearl St., P.O. Box 526
Yerington, 89447
www.wnc.edu/location/yerington/
Administrative Assistant, Katherine Wakeman-Nelson
Phone: 463-2412
Fax: 463-4334
Hours: Monday, 12:30-4:30 p.m.
Tuesday-Thursday, 1-6 p.m.

Express Classes

WNC offers many late start, shorter college classes to fit busy schedules. See individual department listings or the college web site: www.wnc.edu/academics/schedule/20103/express.php

Class & Building Locations

WNC classes take place on site at the college's three campuses and five rural teaching centers, and at other community locations.

To find a class location, address, map, and class code use the college web site: www.wnc.edu/location/buildingcodes/

Contacting Faculty

WNC faculty will be available to answer questions about classes and academic programs. Contact information and office hours can be obtained by contacting the instructional divisions listed below. Full-time faculty information is also available on the college web site: www.wnc.edu/directory/browse/

Academic Divisions

Communication & Fine Arts
Chair, Maxine Cirac. 445-4281
www.wnc.edu/academics/division/cfa/

Nursing & Allied Health
Chair, Dr. Judith Cordia. 445-3295
www.wnc.edu/academics/division/nalh/

Science, Mathematics & Engineering
Chair, Dr. Brigitte Dillet. 445-4442 or 423-7565 ext. 2254
www.wnc.edu/academics/division/sme/

Social Science, Education, Humanities & Public Service
Chair, Dr. Robert Morin. 445-4401
www.wnc.edu/academics/division/sehp/

Technology
Chair, Ed Martin. 445-4272
www.wnc.edu/academics/division/tch/

Registration

Registration can be accessed online through Web-REG at www.wnc.edu/webreg/ - follow the instructional prompts. Access Web-REG Internet registration any time AFTER your start date, including weekends.

HOURS
Monday-Saturday: 12:30 a.m. - 8 p.m.
Sunday: 8 a.m. - 8 p.m.

• NEW TO WNC? — Students who have never attended WNC, or have not attended since fall 1978 must complete an online application for admission prior to registering.
www.wnc.edu/studentsservices/admissions/

• STUDENT I.D. NUMBER — Web-REG will ask for Student I.D. or Social Security number. Anyone who does not have a Social Security number should contact Admissions & Records for assistance.

• SHORT-TERM CLASSES — Students may register and pay for short-term courses until the day before the class begins.

Counseling Services
Carson City. 445-3267
Fallon. 423-4031
Douglas. 782-2413

Late Registration

Students may register/add classes during late registration beginning Saturday, Aug. 28. However, class availability will be limited and a late fee of $25 is assessed. All students must make payment for full-term classes added during late registration by Friday, Sept. 10. After September 3, students may add full-term courses only by submitting a special enrollment authorization form with instructor signature and approval to Admissions and Records.
Where to Begin - Registration Information

Registration Information Hours

Office hours are Monday-Friday, 8 a.m.-5 p.m., unless otherwise noted. College staff will be ready to assist with registration on these dates/times:

**WNC CARSON CITY**
- Monday-Thursday, Aug. 23-26.............8 a.m. - 7 p.m.
- Friday, Aug. 27 .............................8 a.m. - 6 p.m.
- Monday-Thursday, Aug. 30-Sept. 2.....8 a.m. - 7 p.m.
- Friday, Sept. 3 ..............................8 a.m. - 5 p.m.

*Note: Student Services offices in the Bristlecone Building will remain open until 6 p.m. on Wednesdays when classes are in session.*

**WNC DOUGLAS**
- Monday-Thursday, Aug. 23-26.............9 a.m. - 6 p.m.
- Friday, Aug. 27 .............................8 a.m. - 5 p.m.
- Monday-Thursday, Aug. 30-Sept. 2.....8 a.m. - 6 p.m.
- Friday, Sept. 3 ..............................8 a.m. - 5 p.m.

**WNC FALCON**
- Monday-Thursday, Aug. 23-26.............8 a.m. - 7 p.m.
- Friday, Aug. 27 .............................8 a.m. - 6 p.m.
- Monday-Thursday, Aug. 30-Sept. 2.....8 a.m. - 7 p.m.
- Friday, Sept. 3 ..............................8 a.m. - 5 p.m.

*NOTE: Student Services office in Virgil Getto Hall will remain open until 6 p.m. on Tuesdays and Wednesdays when classes are in session.*

**WNC FERNLEY**
- Monday-Friday, Aug. 23-27 ...............10 a.m.-6 p.m.
- Monday-Thursday, Aug. 30-Sept. 2 ......1-6 p.m.

*NOTE: Appointments also available ......575-3348*

**WNC HAWTHORNE**
- Monday-Thursday, Aug. 23-26.............1 - 6 p.m.
- Monday-Thursday, Aug. 30-Sept. 2 ......1 - 6 p.m.

**WNC LOVELOCK**
- Monday-Friday, Aug. 23-27 ...............3 - 6 p.m
- Monday-Friday, Aug. 30-Sept. 3 ..........3 - 6 p.m.

*NOTE: Appointments also available ......273-2222*

**WNC SMITH**
- Monday-Friday, Aug. 23-27 ...............9 a.m. - 3 p.m.
- Monday - Friday, Aug. 30-Sept. 3 .......9 a.m. - 3 p.m.

**WNC YERINGTON**
- Monday, Aug. 23 ...........................12:30-4:30 p.m.
- Tuesday-Friday, Aug. 24-27 ...............1-6 p.m.
- Monday, Aug. 30 ............................12:30-4:30 p.m.
- Tuesday-Friday, Aug. 31-Sept. 3 ...........1-6 p.m.

Bookstore

Web orders can be placed for store pickup or shipment (ongoing throughout semester) for any class. To place web orders for information see the website.

*Vouchers issued by the Financial Aid office cannot be used for web orders.*

**WNC CARSON CITY**
The WNC Bookstore on the Carson campus is open year-round with limited summer hours. College and holiday closures are observed.

*Regular Hours:*
- Monday-Thursday .............9 a.m.-5:30 p.m.
- Friday .................................. 9 a.m.-1 p.m.

*Hours will be extended at the start of school and reduced over holiday breaks.*

**WNC FALLOON**
Textbooks will be available (during posted times) at the WNC Fallon bookstore behind Sage Hall for classes and web classes in the Fallon service area.

*Hours are extended the week before and the first two weeks of class. Afterward, the Fallon bookstore has limited hours.*

**WNC DOUGLAS**
Books may be purchased at the Carson campus bookstore or via the web site.

**WNC FERNLEY, HAWTHORNE, LOVELOCK, YERINGTON, SMITH**
Textbooks are available at the Fallon bookstore. Orders can also be placed online for any regular campus classes.

**RENT-A-TEXT**
Students may opt to rent books through Rent-A-Text. Textbook rental is a way to save money on book expenses. Students have the option to return books or keep them at the end of the semester.

**INFORMATION**
- www.rent-a-text.com
- or contact the bookstore

**TEXTBOOK REQUIREMENTS FOR CLASSES ARE AVAILABLE ONLINE!**
- [www.wnc.edu/academics/schedule/](http://www.wnc.edu/academics/schedule/)
- *Search for the desired class; Textbook information is found under "class information"*

**RETURN POLICY:** Refunds will be made the first week of class with a receipt, with the book in its original condition. After the first week, refunds are possible if a student drops a class in the first two weeks of classes, shows proof of drop, and still has the original receipt. All refunds after that date will be at the discretion of the bookstore manager. Books/packages cannot be returned if packaging is opened.

**HOURS/TEXTBOOK QUESTIONS?**
- [www.wnc.edu/bookstore/](http://www.wnc.edu/bookstore/)
  - Carson City campus . . . 445-3233
  - Fallon campus . . 423-7556

**www.wnc.edu/academics/schedule/**
- Search for the desired class; Textbook information is found under "class information"

**www.wnc.edu/bookstore/**
- HOURS/TEXTBOOK QUESTIONS?
- Carson City campus . . . 445-3233
- Fallon campus . . 423-7556
Admissions Policies —

WNC maintains an “open door” admissions policy. Any individual who can benefit from instruction at the college is welcome to enroll. WNC has no pre-admission standards and does not require new students to provide transcripts of previous educational experiences. Thus, any U.S. citizen, resident alien or qualified international student who:
• is at least 18 years old, or
• is a high school graduate, or
• has completed the General Education Development (GED) exam and scored a 12th grade equivalency, may enroll in any general program offered by WNC. Admission only ensures general enrollment at WNC and does not guarantee admittance into specific programs or particular classes. For information regarding academic programs or classes, contact a counselor or the appropriate academic division.

www.wnc.edu/student/services/admissions/

ADMISSION FOR NEW STUDENTS

New students or students who have not attended WNC since 1978 must submit an admission form prior to registration. Once an application has been received by Admissions and Records, students can generally register for classes within two working days. Students will not receive notification of acceptance.

ADMISSION FOR HIGH SCHOOL STUDENTS

The college permits enrollment for those not yet graduated from high school. High school juniors and seniors may enroll with a completed High School Authorization form available at WNC Admissions and Records or online.

High school students below junior level, when identified as academically talented by the school district and recommended by a designated school official, will be reviewed by the director of admissions on a case by case basis for enrollment status in credit courses. These students must have a minimum 3.0 GPA and meet with a WNC counselor. Otherwise, high school students below the junior level may only enroll in Community Education or College for Kids classes.

ADMISSION FOR INTERNATIONAL STUDENTS

All foreign-born, non-resident students planning to attend WNC must contact Admissions and Records on the Carson City campus at least three months prior to attendance to prepare college and federal account information.

ADVANCED STANDING ADMISSION

Students who have earned credits from accredited post-secondary educational institutions may be eligible for advanced standing at WNC. These students should submit a “Petition for Evaluation” to Admissions and Records and request official transcripts from each previously attended institution.

NURSING & ALLIED HEALTH PROGRAMS

WNC offers an Associate of Applied Science Degree in Nursing.

Admission to the Nursing program is limited and requires a special application.

Counseling Services .................. 445-3267

AUDITING A CLASS

Auditing is a process by which the student pays all the regular fees, attends class sessions, receives all the instruction, and generally does the same assignments and work of a regularly enrolled student, but does NOT receive a grade or credits for the class. Auditors are not required to take exams. The last semester date to change credit to audit, or audit to credit, for full-term classes is Friday, Oct. 22. After this date an audit may not be changed to a letter grade and a letter grade may not changed to an audit.

COURSE EXCHANGES

Even exchange of courses is allowed during the first two weeks of the semester (August 30 -September 10). Students who want to drop and add full-term classes for the same number of credits may submit a special enrollment authorization form to Admissions and Records. Students requesting an even exchange during this period should not add or drop classes through Web-REG. Dropped courses approved for even exchange will be removed from a student transcript.

NOTE: during the second week of instruction, a signature is required from the instructor(s) of course(s) a student wishes to add.

RESIDENCY

Regulations for determining Nevada residency for tuition charges are set by the Board of Regents. One of the following categories must apply in order for a student to be deemed a Nevada resident:
1) A dependent person whose spouse, family or legal guardian is a bona fide resident of Nevada for at least 12 consecutive months prior to the student’s date of matriculation.
2) A financially independent person who is a bona fide resident of Nevada for at least 12 consecutive months prior to the date of matriculation.

Date of matriculation means the first day of instruction in the semester or term in which enrollment of a student first occurs. A student has matriculated if he/she enrolls for a course and does not withdraw before the 100 percent refund period or has a record of previous enrollment at Western Nevada College. A non-resident who matriculates to WNC shall continue to be classified as a nonresident student throughout the student’s enrollment, unless and until the student demonstrates continuous physical presence as a Nevada resident for at least 12 months immediately prior to the date of the application for reclassification. There are additional criteria that must be met for reclassification to resident status. There are also exceptions for determining residency, including graduation from a Nevada high school.

Admissions & Records.................. 445-3277

Adds, Drops & Withdrawals —

Adds/drops may be completed beginning Monday, April 19, at www.wnc.edu/webreg/.

The last day to add full-term classes by Internet is Friday, Sept. 3. Dropping a full-term class must be done by Internet at any time until Friday, Dec. 10. Classes dropped after the 100 percent refund period will remain on a student transcript with a "W." See fee refund policy.

COURSE LOAD

The number of credit units taken by a student, excluding courses taken for audit, makes up the total course load. The number of credits a military veteran or financial aid student takes generally determines the benefits he or she receives. Full-time students carry 12 or more credits; three-quarter-time students carry 9-11 credits; and half-time students carry 6-8 credits. Students may not enroll for more than 18 credits per semester without permission of a WNC counselor.

HAY YOU MOVED?
Please use Web-REG to update your address, phone, and e-mail information so we can keep up-to-date records!

Thank you!
Grade Policy

WNC students obtain their grades via the Internet. The college does not send grade mailers at the end of the semester. Students may request a printed copy on Web-REG. Grades are available approximately two weeks after the end of the semester. Fall grades will be available on Friday, January 7, 2011. WNC provides ten complimentary official transcripts; additional copies are $2.

Federal law protects your grades. The Family Educational Rights and Privacy Act of 1974, as amended, requires a photo ID to verify that the requestor is the person who earned the grades requested when a request is made in person. With requests sent by mail or fax, the written signature of the person who earned the grades is required to release a copy of the grades. A unique PIN is considered the equivalent of a signature if the Internet is used to request a copy of grades.

Distance Education at WNC

WNC offers a full range of classes delivered online through WebCampus and by interactive video. Both are designed to meet the needs of students with busy lifestyles who may not have the opportunity to attend regularly scheduled or on-campus classes.

Interactive video classes offer two-way audio and video from the originating site to branch campuses and centers at regularly scheduled times.

Many web classes have few, if any, scheduled meeting times and can be accessed 24/7 from any computer.

The WNC Student Code of Conduct applies to online classes as it does to traditional classes. The online classroom should be considered the same as a traditional classroom with all of the norms of behavior that the statement implies. Students should communicate with their classmates and instructors in a polite, civil manner, using proper English.

WebCampus

Online and web enhanced classes are provided through WNC’s WebCampus. Students taking online classes should have regular access to a reliable computer with a high-speed Internet connection. Basic skills required include: sending and receiving e-mails, word processing, attaching files, and basic web browser configuration. Successful online students are independent learners, self-motivated, and possess good reading skills and study habits. A typical 3-credit class requires a minimum of about 10 hours per week for reading course materials and completing assignments.

Distance Education at WNC

Web Classes: Classes delivered over the Internet that may require one or more scheduled meetings, either online or face-to-face.

Web Enhanced Classes: Regular face-to-face classes that use an Internet component to expand the course experience.

Blended Classes: Classes delivered primarily over the Internet with regularly required face-to-face meetings.

Blackboard (WebCT): The software that WNC uses to power WebCampus classes.

Class Cancellations/Changes

WNC reserves the right to cancel classes with low or insufficient enrollment.

The list of canceled courses will be updated as courses are canceled including those resulting from instructor illness or inclement weather. Canceled class hotline is updated throughout the semester.

Students concerned about possible college closure due to inclement weather should check the WNC web site, the main college phone number, and local TV stations.

Class Cancellation/Change Information
Carson/Douglas/Dayton/Reno area
445-3030

Inclement Weather

College Closure Information
www.wnc.edu
Carson . . . 445-3000
Local TV stations

IMPORTANT E-Mail Changes

Student E-mail Service Changes, Effective Wednesday, June 30

Students will be responsible for updating their e-mail contact information on WNC’s Web-REG. The personal e-mail address on file will be used by the college and faculty for contacting students. E-mail addresses may be created through Yahoo!, Google, Hotmail, or any internet provider.

Returning Students

Students who have had a WNC e-mail address will need to log-in to Web-REG and provide a new personal e-mail address. Existing WNC e-mail accounts will be discontinued and e-mails discarded effective June 30, 2010.

New Students

New students will be asked to provide a personal contact e-mail address at the time of registration.

Remember to keep your personal e-mail address updated on Web-REG!
**Important Information About Fees**

### FEE PAYMENT

Invoices are mailed to students who register by Wednesday, Aug. 11. Anyone who does not receive an invoice or who has made changes to their schedule must access the WNC web site for the amount owed in Web-REG: [www.wnc.edu](http://www.wnc.edu)

**FEE DUE DATES**

- Friday, Aug. 20 • 5 p.m. in person, or 8 p.m. when paying by credit card via the Internet, or enrollment may be canceled.
- Friday, Aug. 27 • 6 p.m. in person, or 8 p.m. when paying by credit card via the Internet, for classes added after August 20, or enrollment may be canceled.
  After that date, a $25 late fee is assessed.
- Friday, Sept. 3 • 5 p.m. in person or 8 p.m. via the Internet is the last day to pay during late registration.
- Payment for short-term classes is due the day before the class starts.

### PER-CREDIT FEES

**NOTE:** Due to the state budget crisis, fee increases are possible for the 2010-2011 academic year. Further fee information will be available as it is received.

- Registration Fee (lower division)..............................$69.25/cr
- Registration Fee (upper division)..............................$113.25/cr
- Technology Fee....................................................$5.50/cr
- Distance Education Fee (lower division)......................$31.50/cr
- Distance Education Fee (upper division)......................$51.75/cr

**Non-resident Fee**

- (six or fewer credits) (lower division)..........................$69.25/cr
- (six or fewer credits) (upper division)..........................$113.50/cr
- (seven or more credits)...........................................$31.75/cr

**Non-resident Good Neighbor Fee**

- (lower division)..................................................$37.50/cr
- (upper division)...................................................$62.00/cr

### TECHNOLOGY FEE

The NSHE Board of Regents technology fee of $5.50 per credit funds technology needs and enables WNC to stay current.

### REGISTRATION FEE

The spring semester registration fee for lower division classes is $69.25 per credit and for upper division classes is $113.25 per credit (except for Community Education classes). The fee to audit a class is the same as the fee to register for credit. **NOTE:** Some classes also carry a special use or lab fee.

### PERSONS AGE 62 OR OLDER

Nevada residents 62 years or older may register for credit or audit status in any course without paying registration, application or admission fees, except:

- Only space available courses may be taken.
- Benefits are subject to programs being otherwise self-sustaining, i.e. summer session.
- Lab and technology fees are still applicable.
- All seniors must pay a $5.50 per credit technology fee.
- Community Education course fees are discounted by 20 percent.
- Motorcycle Safety is not discounted.

### NON-RESIDENT TUITION

Out-of-state students who enroll for six or less credits in a semester are required to pay an additional $69.25 per credit for lower division classes and $113.50 per credit for upper division classes. Those who enroll for more than six credits in a semester must pay an additional $317.50.

### NON-RESIDENT DISTANCE EDUCATION TUITION

A reduced non-resident tuition fee of $31.75 per credit for lower division classes and $51.75 for upper division classes will be added to the regular registration fee of $69.25 per credit for non-resident students enrolled exclusively in distance education classes, and who reside outside of Nevada during the semester in which enrollment in the distance education course(s) occurs.

### GOOD NEIGHBOR TUITION

A reduced non-resident tuition fee of $31.75 per credit for lower division classes and $51.75 for upper division classes will be added to the regular registration fee of $69.25 per credit for lower division classes and $113.25 per credit for upper division classes for students:

- living within 50 miles of the Nevada border for one year or more,
- graduates of specifically designated high schools or community colleges from neighboring states.

Students must apply for Good Neighbor tuition status.

### WESTERN UNDERGRADUATE EXCHANGE (WUE)

Through the Western Undergraduate Exchange, selected students from eligible western states may enroll in any of WNC’s programs at a reduced tuition level of 150 percent of the college’s regular resident tuition. Students must request WUE status on the application for admission and apply for WUE status by submitting a WUE application to Admissions and Records prior to matriculation. WNC reserves the right to limit the number of WUE students from each state.

### AGENCY FEE PAYMENT

Students must submit the authorization for third party payment to the Business Office during the week they register.

Fax..................................................445-3027

### PAY IN PERSON

Business Office hours are Monday through Friday, 8 a.m. to 5 p.m., unless otherwise noted.

**CARSON CITY**

- Monday-Thursday, Aug. 30-Sept. 2........9 a.m.-6 p.m.
- Friday, Aug. 27.................................9 a.m.-5 p.m.

**FALLON**

- Monday-Thursday, Aug. 30-Sept. 2........9 a.m.-6 p.m.
- Friday, Sept. 3.................................9 a.m.-5 p.m.

**DOUGLAS**

- Monday-Thursday, Aug. 30-Sept. 2........9 a.m.-6 p.m.
Important Information About Fees

GRADUATION APPLICATION/FEES
Students seeking degrees or certificates of completion must submit a completed application for graduation and a $25 fee to Admissions and Records before processing begins. Missing the application deadline or failure to meet degree requirements means students must submit a new application and repay the application fee.

Deadline for filing graduation applications and fees for the fall 2010 semester is Monday, November 1.

FAST TRACK PROGRAM
High school students who enroll in selected WNC distance education classes through the High School Early Entry Program will pay a discounted fee. See a high school counselor for details.

Fee Refunds
The college’s refund policy applies to students in all programs and to all registration fees for withdrawal or net credit reduction, except for non-credit courses. The application fee is not refundable and cannot be transferred to another person or to another fee. Refund of fees for withdrawal from WNC semester-long classes will be as follows:

• 100 percent if the withdrawal is completed prior to the first day of semester. The last day is Sunday, Aug. 29. Courses dropped after the 100 percent refund period that are not an "even exchanged" remain on a student transcript with a "W."
• 90 percent if the withdrawal is completed by the end of late registration (five working days into semester). The last day is Friday, Sept. 3.

NOTE: Community Education courses do not have a 90 percent refund period.

Any full-term or short-term course that begins at a date different from the regular semester and/or after the beginning of the semester, and all short-term courses DO NOT follow full-term refund guidelines.

A short-term class is defined as a class that is not scheduled to meet for the entire semester (16 weeks for fall and spring, eight weeks for summer). Short-term courses and courses that start before the regular semester start date must be dropped at least one day before the first class session for 100 percent refund; after this day no refund will be given. The 90 percent refund is not available for short-term classes or classes that start before the regular semester date. Note: Many summer courses are short-term.

Refund checks for dropped classes (when applicable) are prepared and mailed biweekly. Payment is made to the student and any other contributing agencies in proportion to the payment of the original fees made by each at the time of registration. Drops must be made by Internet before a refund can be issued.

Refunds after published deadlines will not be considered for reasons which are beyond the control of the student. Failure to attend class, job transfers, changes in work schedule, relocation, etc., will not be considered grounds for refund appeals.

Refund appeals with verifiable evidence may be granted during the first half of the semester for the following reasons: induction or activation into the armed forces; death of the student’s spouse, child, parent or legal guardian; death of the student; verifiable error on the part of the college; and verifiable incapacity, illness or injury which prevents the student from returning to school for the remainder of the semester.

In general, no refund is made after the first half of the semester.

DELINQUENT ACCOUNTS
All delinquent accounts will be placed on financial hold. Students on financial hold may not receive a transcript, register for classes or be awarded a certificate/diploma until the account has been cleared and financial hold removed. Delinquent accounts may be sent to collection after 90 days. The student will be assessed collection/legal fees.

WNC does not furnish counter checks and under no circumstances will postdated or altered checks be accepted. A $25 collection fee will be assessed for any check returned as unpaid from the bank. Returned checks must be made good within ten days of the bank’s notification (cash, cashiers check or money order only) or the college will begin collection procedures.

DEFERRED PAYMENTS
Contracts for deferred payment of registration fees are available to students who register for six or more semester credit hours in a fall or spring semester. Application for admission, application fee, laboratory fee, and costs of Community Education credits and courses may not be deferred. Special fees, i.e., lab fees, insurance, etc., and approximately half of the registration and tuition fees are payable at registration.

The unpaid balance is due and payable no later than Friday of the sixth week of instruction. If payment for deferred fees has not been made by the required date, the account will be considered delinquent and the student will be placed on financial hold for future registration, grade, transcript, diploma, and certificate privileges.

A penalty fee of $10 or 10 percent, whichever is greater, will be charged on all delinquent accounts. The registrar is authorized, if necessary, to officially withdraw a student from classes for nonpayment of the balance.

A student who qualifies for the deferred contract and sends in the first payment by the published deadline agrees to the contract rules. No written contract is required. To set up a deferment, access the Internet and select the account and billing option.

Direct Deposit of Student Refund Checks
The Business Office offers direct deposit as a convenient means of providing refund/overage checks to students. Instead of mailing a check, the funds can be deposited directly into a checking account.

BENEFITS INCLUDE:
Convenience… No waiting on the mail or waiting in line to cash or deposit the check.
Quick access… The funds are available within two to five business days after the due date of refund.
Safety… Prevent check loss or theft.
Signing up is easy… Complete the online authorization form, attach a voided check, sign and date. Incomplete forms will not be processed.
Business Office..................................................445-4221

Direct deposit form can be found online at: www.wnc.edu/studentservices/admissions/forms/
Financial Assistance

How to Apply for Financial Aid

The college’s Financial Assistance Office administers a broad array of financial aid programs including grants, scholarships, loans and part-time employment to assist students in meeting educational expenses. All students are eligible for some type of financial assistance. To be considered for financial aid complete the Free Application for Federal Student Aid each year. Students should complete the FAFSA online as soon as possible after January 1 for the next school year. Early submission of the FAFSA increases the possibility of receiving aid as some funds are limited. Allow at least 45 days before the semester begins to complete the application process.

The WNC scholarship application must be completed to be considered for scholarships. Deadlines are posted on the application. Application is available online at:

www.wnc.edu/studentservices/financial/funding-scholarships.php

Receiving Financial Aid & Scholarships

When financial aid and scholarships are approved and the student has enrolled in the correct number of credits, funds will automatically be applied to the student’s WNC account. This will occur no earlier than ten days prior to the start of semester. If financial aid is not approved in time for fee deadlines, the student is responsible for payment.

If funds awarded exceed the charges on a student’s account, the balance of funds is refunded to the student to pay for other educationally related expenses. Refunds are released to students beginning the week prior to the start of classes in one of the following ways:

• Check: The refund check is mailed to the address listed in Web-REG.
• Direct Deposit: Direct deposit is available if the student completes a Direct Deposit form and submits it to the Business Office along with a voided check. Allow 10-15 business days for the form to be processed.

Financial Aid Checklist

**STEP #1:** New students must complete the WNC application for admission and declare a degree or certificate program. WNC is unable to process the FAFSA form until the student has been admitted to the college.

**STEP #2:** Organize financial records that are necessary to complete the FAFSA.

For the 2010-11 FAFSA the student’s and parent’s (for dependent students) 2009 tax return information is required. For married students filing separately the spouse’s tax information is required. Other income documents may include year-end statements from Social Security, W-2 forms, disability incomes statements, unemployment compensation statements, TANF annual income statements, etc.

**STEP #3:** Complete the electronic FAFSA at www.fafsa.gov. List WNC as the college choice. WNC’s school code: 013896. To sign the FAFSA electronically a PIN number is required for students and parents. This is not the same PIN number used for WNC Web-REG. The FAFSA PIN number can be used each year to apply for financial aid and to access federal student aid records online. The PIN should be kept in a safe place and never given to anyone.

**STEP #4:** Check Web-REG to track the status of financial aid. Information may be required to verify the information on the FAFSA. Submit the requested documents to the Financial Assistance Office. If changes are made on the FAFSA or to the level of enrollment awards may change.

Financial Aid

Veterans Services

The college maintains an office of Veterans Services on the Carson City campus. Information concerning veterans services is also available through Counseling Services on the Fallon campus and from the coordinator at any of WNC’s outlying centers.

Persons who are eligible for veterans benefits include: honorably discharged veterans, children of 100 percent service-connected disabled veterans, and the widows and children of veterans who died in service or from service-connected disabilities. Veterans and eligible persons are responsible for submitting all necessary paperwork to the Veterans Services Office. Early registration and submission of documents will assist the Veterans Services Office, and allow adequate time for processing applications. Academic counseling is required prior to certification each semester.

VETERANS STANDARD OF SATISFACTORY PROGRESS

Veterans receiving VA educational benefits must maintain a minimum cumulative grade point average of 2.0 on a 4.0 scale. If GPA falls below 2.0, he/she will be placed on academic probation for the following semester. If the cumulative GPA remains below 2.0 for two subsequent semesters, VA benefits will be terminated. To re-establish eligibility, students must take courses at their own expense until they achieve the required minimum 2.0 GPA.
Counseling Services

offers a variety of services as an integral part of each student’s educational experience.

Counselors are available weekdays and some evenings at the Carson City, Douglas, and Fallon campuses to help students and community members make important decisions regarding educational goals and career directions.

Counselors help students plan their academic schedules to ensure understanding of major/graduation requirements and current transfer guidelines. Counselors can also assist students with career exploration, interest testing, job search techniques, and provide current information about labor markets and educational training requirements.

Students are encouraged to see a counselor prior to enrollment to receive correct advising.

Disability Support Services (DSS)

WNC is committed to making its programs and services accessible to persons with disabilities. To receive academic accommodations through Disability Services, students must be currently enrolled in classes and provide appropriate documentation of their disability.

Support services for WNC students with disabilities are provided through Counseling Services on the Carson City campus. For effective and timely services, students should submit their requests for assistance at least four weeks in advance.

Disability Services
Carson City campus
Bristlecone Building, Room 103
trists@wnc.edu

Testing

Every student planning to register for English or math courses at WNC must either take placement tests, submit ACT/SAT scores (no more than two years old), or provide a transcript showing completion of prerequisite courses. Testing assesses a student’s current skills in reading, writing, and math, and helps students select the appropriate courses to take at WNC. Students who are not sure if they need to test should contact a counselor.

Board of Regents mandated ACT & SAT required scores:

<table>
<thead>
<tr>
<th>Course</th>
<th>ACT</th>
<th>SAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 100</td>
<td>18</td>
<td>440</td>
</tr>
<tr>
<td>English 101</td>
<td>21</td>
<td>510</td>
</tr>
<tr>
<td>Math 96</td>
<td>17</td>
<td>470</td>
</tr>
<tr>
<td>Math 120</td>
<td>22</td>
<td>500</td>
</tr>
<tr>
<td>Math 126</td>
<td>22</td>
<td>500</td>
</tr>
<tr>
<td>Math 127</td>
<td>25</td>
<td>560</td>
</tr>
<tr>
<td>Math 128</td>
<td>22</td>
<td>500</td>
</tr>
<tr>
<td>Math 176</td>
<td>25</td>
<td>560</td>
</tr>
<tr>
<td>Math 181</td>
<td>28</td>
<td>630</td>
</tr>
<tr>
<td>Statistics 152</td>
<td>25</td>
<td>560</td>
</tr>
</tbody>
</table>

Testing is available by appointment at the Carson City, Douglas and Fallon campuses. There is a $15 testing fee. Photo identification is also required.

Campus Connect

Campus Connect a student-based group that helps ease the transition to college through a social network and resources specifically for adult students. Campus Connect meets weekly and provides workshops to support student success.

- WORKSHOPS -
  Tuesdays, 12:15-1:15 p.m.
  WNC Carson City, Cedar, Rm. 207

Sept. 7: Strategies for Success - Classroom
Sept. 14: Strategies for Success - Homework
Sept. 21: Time Management
Sept. 28: Anxiety Reduction Strategies
Oct. 5: Stress and How to Deal with It
Oct. 19: Resiliency in College
Oct. 26: How to Get Financial Aid

INFORMATION ............... 445-3267

Transfer Center/ Career Center

WNC’s Transfer Center assists students who plan to continue their education at another institution. The center provides a variety of services designed to make transfer from WNC to another college or university as easy and efficient as possible. The Transfer Center is in Counseling Services at the Carson City, Fallon, and Douglas campuses.

The Career Center provides information on career descriptions, job outlook, work settings and preparation necessary to enter specific career fields. These materials help identify college majors and future occupations.
Dini Student Center

The student center is located on the first floor of the Joe Dini Library at WNC Carson City. The center offers students a place to study, relax, and have a good time. It includes:

- Fitness Center
- Game room/pool tables
- Internet Cafe
- Television lounge
- Student government offices
- Study areas

Monday-Friday, 8 a.m. - 5 p.m.

STUDENT ID CARDS

Students obtain college ID cards at the student center information desk.

Monday-Friday, 8 a.m. - 5 p.m.

FITNESS CENTER/ACTIVITY STICKER

Students need a WNC student ID card, must enroll in a minimum of three credits and purchase a $20 activity sticker each semester to use the Fitness Center. Pay for the activity sticker in the Business Office, and take the receipt to the student center information desk to receive a valid sticker. Valid WNC ID with current activity sticker is required for the Fitness Center. No Exceptions.

Monday-Friday, 8 a.m. - 5 p.m.

Library Services

WNC offers library and research services to all students, both on campus and online. Thousands of full-text books, magazines, and newspapers are available, including 10,000 e-books, 17,000+ online journals and newspapers, 200+ print journal subscriptions, 4,000+ videos and DVDs, and maps. Students can borrow materials from the two campus libraries in Carson City and Fallon, as well as other libraries, using their WNC library card. Current students can obtain a free library card at the library, or online, if they are enrolled in web classes. WNC libraries provide a comfortable place to study. PC & Mac computers, wireless access for laptops, photocopiers, scanners, and group study space are available.

Call 445-4262 for additional information.

Student Clubs & Organizations

Student clubs and activities enhance campus life and put students in touch with others who share common interests.

Interested in organizing a NEW CLUB?

INFORMATION

Carson & Douglas ASWN: 445-3323
Fallon ASWN: 423-7565 Ext. 2224

CAMPUS CLUBS & ORGANIZATIONS

www.wnc.edu/clubs/

Food Services

Lifted @ the Sedway Cafe, located on the Carson City campus in the Aspen Building, is open Monday through Friday. The cafe serves a variety of hot entrees, fresh salads, soups, sandwiches and grilled items for lunch as well as breakfast and snacks.

INFORMATION: 445-3254

www.wnc.edu/sedway/

Jive N Java Jr. Café, located on the Fallon campus in Virgil Getto Hall, is open select hours Monday through Thursday. Jive N Java Jr. serves a variety of hot and cold coffee drinks, Italian sodas, smoothies, teas and snacks.

INFORMATION: 428-5800

Child Care is Available

on the WNC Carson City campus at the - CHILD DEVELOPMENT CENTER -

- Full-time Child Care is available for WNC students & non-students
  Monday-Friday, 7 a.m. - 5:45 p.m.
  Full-time care is available for infants, toddlers, Pre-K and kindergarten age, six weeks to six years. (Priority given to WNC students.) Visit www.wnc.edu/cdc for weekly rates and parent handbook.

- Part-time Child Care is available for WNC students & non-students
  Monday-Friday, 7 a.m. - 5:45 p.m.
  STUDENTS pay a $10 registration fee per semester and need to provide proof of class enrollment at the time of registration. Fees are $4 per hour for children 3-6 years; $5 per hour for children 6 weeks-3 years.
  NON-STUDENT fees are $6 per hour for children 3-6 years; $7 per hour for children 6 weeks - 3 years.

- Evening Child Care is available only for WNC students taking night classes
  Monday-Thursday, 5-10:15 p.m. Children must be ages 6 weeks-12 years.
  STUDENTS pay a $10 registration fee per semester. Fees are $4 per hour for children 3-12 years; $5 per hour for children 6 weeks-3 years.

- Kindergarten-age Child Care is available for WNC students & non-students
  Monday-Friday, 7 a.m. - 5:45 p.m. (This is a weekly program.)
  Billed by the half-day. STUDENTS: $16 per half-day per child, NON-STUDENTS: $20 per half-day per child.

1. Registration requirements apply to both evening and day time programs; part-time and full-time.
2. Registration for new and returning WNC students begins July 19.
3. Spaces are limited so register early to ensure a space for the spring semester.
4. Please be aware that space is not guaranteed.

NOTE: Registration information/paperwork must be turned in at least 48 hours before a child's first day of enrollment.

PARENT SUPPORT SERVICES

A variety of programs help parents learn about child-rearing and become comfortable with their role as parents.
WNC offers two intercollegiate sports teams for students who wish to continue their athletic competition while they earn a community college degree or prepare to transfer to a university: baseball (men) and softball (women). Athletes can earn college credits and degrees, use Millennium Scholarships and other types of financial assistance, and compete close to home at WNC.

The WNC baseball and softball teams are Division I members of the National Junior College Athletic Association. Division I schools may offer scholarships.

**STUDENT REQUIREMENTS**

WNC students participating in the college’s athletics program must enroll full-time for a minimum of 12 academic credits each semester and must maintain a minimum cumulative grade point average of 2.0.

**Insurance Coverage**

Students enrolled in one or more credits have an option of purchasing accident and health insurance through Sentry Life Insurance Company.

**INFORMATION**

www.ejsmith.com

and/or

WNC Business and Financial Assistance Offices

---

**Phi Theta Kappa Honor Society**

Phi Theta Kappa has recognized academic excellence in two-year colleges since 1918 and is one of the most prestigious honor societies in higher education. WNC has two chapters of Phi Theta Kappa: Alpha Upsilon Beta and Beta Theta Iota. Alpha Upsilon Beta, established in 1991, has inducted more than 500 members. Beta Theta Iota, established at WNC Fallon in 1998, has inducted more than 75 members.

**Phi Theta Kappa has four hallmarks:**

- Scholarship
- Service
- Leadership
- Fellowship

**INFORMATION**

Josh Fleming .............................................. 445-4257
George McNulty ...................................... 445-3269
Jeff Downs ............................................. 423-7565
Monica Fairbanks .......................... 423-7565
Holly O’Toole .................................................. 423-7565

**New Driver Education**

WNC offers a 30-hour New Driver Education course required by the Nevada Department of Motor Vehicles for new drivers under the age of 18, whose residential address is within a 30-mile radius of the class. Many insurance companies offer financial discounts when presented with a Certificate of Completion. Students must be at least 15 years old to enroll.

**CLASS DATES/TIMES/FEES/TO REGISTER**

www.wnc.edu/drivereducation/
or call 445-4458
You are a Potential Honors Student!

Learn about WNC’s Honors Program

WHAT IS IT?
The WNC Honors Program is designed to challenge students to achieve their highest academic potential. Students enrolled in any major are eligible to participate in the Honors Program. This means YOU!

WHAT ARE SOME PROGRAM BENEFITS?
• a chance to demonstrate your dedication to academic excellence and love of learning
• the opportunity to work closely with your college instructors
• honors recognition on transcripts and upon graduation
• high quality recommendations from college faculty for career, scholarship, or further educational opportunities
• annual year-end recognition for “Outstanding Honors Projects”

HOW DOES IT WORK?
WNC students with a 3.0 or higher cumulative grade point average or recent high school graduates with an exit GPA of 3.0 or higher are eligible to apply. Students in the program earn honors credit for a course by undertaking special course projects in addition to the regular course requirements. Projects are completed on a contractual basis with individual faculty members. To receive honors credit, the student must receive a grade of “B” or better for the course and complete the contracted project to the satisfaction of the course instructor. During the first week of classes, talk to your instructors about participating in the Honors Program.

Honors Program participants who receive honors credit in 18 or more course units in at least six different academic disciplines and who have at least a 3.5 cumulative GPA at graduation are designated as Honors Graduates.

SIGN UP/INFORMATION
Lori Magnante
Program Coordinator
445-4449 or lmagnante@wnc.edu

Associated Students of Western Nevada

The Associated Students of Western Nevada, otherwise known as student government or simply ASWN, is an elected group of students who work to enhance student life by representing the voice of the students at Western Nevada College. All members of ASWN welcome and encourage other students to voice any college concerns or ideas.

Student government offers a great opportunity for anyone interested in organizing student activities and influencing changes or student policies. Students really do make a difference, so get involved!

Visit the ASWN web site to view upcoming student events and contact ASWN members.

Carson & Douglas Senate.................................445-3323
President..................................................445-4432
Office: Dini Library & Student Center, Rm. 105
Fallon..........................................................423-7565
Office: Piñon Hall, Rm. 201

www.wnc.edu/clubs/aswn/

Student Ambassadors

The WNC Student Ambassador program features an outstanding group of student leaders. Student Ambassadors interact with prospective students and their parents, providing information about the college, the programs and the services offered. Student Ambassadors attend events in the community representing WNC and participate in campus activities.

INFORMATION
Coordinator of Student Life .........................445-3324

Looking for a JOB?

Check out WNC’s Student Employment web site
www.wnc.edu/jobs/student_jobs/

STUDENT EMPLOYMENT
Access student employment information by clicking on the Student Life link of the WNC web site home page. Employers can enter employment opportunities directly into the web site and students can access job descriptions. Categories include:

On-Campus Job Board
On-campus jobs are open to any WNC student currently enrolled in at least 12 credits (or six credits for work-study students). Students who have been awarded work-study as part of their financial aid have priority for on-campus positions.

Tutoring Positions
Tutoring positions at elementary schools within the WNC service area are available to WNC students through the Regents’ Award Program. Students are not required to apply for financial aid to qualify for these positions, but they must meet the minimum criteria.

Off-Campus Job Board
WNC receives employment announcements for a range of off-campus jobs including part-time, full-time, and temporary positions. These positions are not affiliated with WNC. They are posted on the Job Board as a service to WNC students, alumni, and the local community. For specific information on any listing, contact the employer directly.

Looking for Great EMPLOYEES?

Post your employment opportunity online through the Employment Training Center web site
www.wnc.edu/jobs/
WNC offers a set of transfer courses for education majors that makes it possible to complete the first two years, up to 64 credits, of course work for bachelor’s degrees from the College of Education at the University of Nevada, Reno or Nevada State College. Students may prepare for a degree in Elementary Education, a Bachelor of Science in Secondary Education, or Bachelor of Arts in Secondary Education. Foundation courses available at WNC include instructional technology, required 200 level English courses, introductory courses in secondary and special education, and freshman and sophomore courses requiring supervised field experience in the K-12 schools.

### WNC & Nevada State College Partner in Teacher Preparation

WNC students who are close to completing their first two years of transfer courses toward a bachelor’s degree in education can enroll in Nevada State College junior and senior level courses offered at WNC sites by interactive video and by Internet. Students are able to earn a bachelor’s degree and prepare for certification as an elementary or special education teacher without leaving WNC’s service area.

A new cohort group began spring 2008. Students may join the group.

Classes are offered at a rate allowing students to finish at the same pace as other four-year institutions.

To date, more than 20 partnership students have finished their degrees and have teaching jobs in the area of their choice—Carson, Fernley and Fallon.

**INFORMATION:**
http://nsc.nevada.edu/84.asp

**Unless otherwise noted, classes offered through Nevada State College begin on Monday, August 24.**

### F A L L   2 0 1 0

<table>
<thead>
<tr>
<th>SECTION</th>
<th>CLASS TITLE</th>
<th>CREDITS</th>
<th>DAY</th>
<th>TIME</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDEL 441</td>
<td>Standards-Based Curriculum-Elementary Science (Physics)</td>
<td>4</td>
<td>S</td>
<td>9 am-1pm</td>
<td>Jeff Johnston</td>
</tr>
<tr>
<td>EDEL 443</td>
<td>Teaching Elementary School Science</td>
<td>3</td>
<td>F</td>
<td>4-6:50pm</td>
<td>Susan Reed</td>
</tr>
<tr>
<td>EDEL 483</td>
<td>Elementary Supervised Student Teaching</td>
<td>12</td>
<td>F</td>
<td>4-5:50pm</td>
<td>Brenda Downs</td>
</tr>
<tr>
<td>EDRL 442</td>
<td>Literacy Instruction I</td>
<td>3</td>
<td>F</td>
<td>7-9:50pm</td>
<td>Brenda Downs</td>
</tr>
</tbody>
</table>

**NOTE:** Students must have completed EDU 201 (previously CI 160) - Introduction to Elementary Education

**ADMITTANCE TO THE PROGRAM:** Students must have completed the Pre-Professional Standards Test (PPST) to be admitted to the Nevada State College Teacher Preparation Program.
Western Nevada State Peace Officer Academy

WNC offers a 30-week, 30.5-credit program to prepare students for careers in law enforcement. The program, which combines classroom learning and practical application training, begins each January and meets all Nevada & POST certification requirements.

Applicants must be at least 21 years old by graduation. CRJ 103 is a prerequisite. Students must pass this class with a "B" or better to be admitted into the academy. Anyone interested should apply for admission early to be considered for the following January academy.

Graduates will enhance their employability in attaining positions that require Category I and III certification.

Call: ........................................ 445-4408
www.wnc.edu/post/

Public Safety Telecommunicator (9-1-1 Dispatch Training)

WNC offers a 12-credit, semester-long program each spring to prepare individuals to enter the rewarding field of 9-1-1 dispatching. They must be 18 years old, possess a high school diploma or equivalent, and be able to type 40 WPM corrected. Forty hours of internship in a dispatch center is also required. Participants attend classes Monday through Wednesday, 6-10 p.m.

Call: ........................................ 445-4408
www.wnc.edu/academics/non_degree/sap/911/

Continuing Education Programs

Learning is a lifelong process. The Continuing Education Department provides lifelong learning opportunities for all ages within the communities that Western Nevada College serves. From the young child to the senior citizen, students in continuing education programs develop skills, enjoy creative or recreational pursuits, and broaden personal knowledge.

COMMUNITY EDUCATION
Non-credit, self-supporting community education classes in diverse areas are offered for adults. Classes may be as short as a few hours or may meet weekly throughout the semester. Field trips and special events may also be arranged. Since Community Education is self-supporting, credit classes that typically do not receive sufficient enrollment can be successfully delivered through the Community Education Department. Some programs, such as Motorcycle Safety, will grant an endorsement card upon successful completion. Driver's Education and Traffic Safety School are also offered.

Carson campus .................. 445-4268
Douglas campus ............... 782-2413
Fallon campus .................. 423-5847
www.wnc.edu/continuing_education/cms/

COLLEGE FOR KIDS
College for Kids is an enrichment program to challenge youth in WNC’s service area and offer educational and creative experiences outside of the traditional elementary, junior high or high school classroom. Classes such as drawing or painting, cooking, crime scene investigation, dancing and scrapbooking allow children to explore their creative side. Classes such as Babysitting Certification and CPR or Pet Care focus on developing personal skills, enabling them to assume more responsibility as they grow.

Carson campus .................. 445-4268
Douglas campus ............... 782-2413
Fallon campus .................. 423-5847
www.wnc.edu/continuing_education/cfk/

SENIOR COLLEGE
Senior College, a WNC program based at the Fallon campus, features non-credit and credit courses to meet the specific interests and needs of older active adults in western Nevada. A variety of community education and academic classes are offered. For credit classes, seniors pay only a small technology fee and, if applicable, lab fees; class registration fees are waived. Non-credit classes provide a 20 percent discount to seniors who are Nevada residents.

Ginny Dugan ...................... 423-5186
E-mail:.......................... dugan@wnc.edu
www.wnc.edu/continuing_education/senior_college/

TRUCK SCHOOL
WNC provides individuals the opportunity to obtain a Commercial Driver's License through truck driving school, offered in conjunction with Advanced Truck School LLC. Students meet for two weeks of classroom training, followed by two weeks of driving on a skills course and over the road. This program is based at the Fallon campus and is available at any WNC campus by request.

Bus Scharmann ............... 423-7565 Ext. 2224
E-mail:.......................... scharmann@wnc.edu
Ginny Dugan ...................... 423-5186
E-mail:.......................... dugan@wnc.edu
www.wnc.edu/continuing_education/ats/

WORKFORCE DEVELOPMENT CENTER
The Workforce Development Center delivers education and training to businesses, government agencies, and non-profit organizations so employees can improve job skills and increase productivity.

Instruction can be tailored to an employer’s specific needs or provided as a “pre-packaged, off the shelf” solution to a skill development request. Whether it involves supervision, industrial safety, customer service, computer applications, Spanish for employees or supervisors or another area of skill development, training can be delivered when and where it fits the organization’s schedule. Flexibility and affordability are the keys to the operation of the Workforce Development Center and its staff.

Employers may also advertise job openings on the online Job Board. To post a job opening, click on the “List Your Job Openings” link on the Workforce Development Center web site.

Carson/Douglas campus ........... 445-4427
Fallon campus ............. 423-7565 ext. 2224
423-5186
www.wnc.edu/continuing_education/wdc/

STUDENT JOB BOARD
www.wnc.edu/jobs/student_jobs/off-campus/
Adult Literacy & Language

Formerly referred to as Adult Basic Education, the Adult Literacy and Language office empowers people who are choosing educational opportunities that will enable them to reach their life, work, civic, family and personal goals.

Literacy instruction, English language learning and GED preparation is available, to adults who qualify, through a federally-funded grant dispersed by the Nevada Department of Education. Services are offered year-round and include classes, on-line instruction, tutoring, transition courses, and a computer based instruction lab. Students will typically move from one type of instruction to another and will be assisted the transition into for-credit college curriculum classes. All services are available at no charge to students.

ENGLISH LANGUAGE LEARNING
Non-native English speakers can improve their listening, speaking, reading and writing skills in structured, intensive courses offered throughout the school year. Prospective students will be administered a reading comprehension exam upon admission and placed in a class appropriate for their English learning level.

Carson City Campus English Language Learning Registration
Tuesday, Aug. 31- Thursday, Sept. 2
9 a.m. & 6 p.m.
Expect registration to last up to 3 hours. Please be on time. Registration includes pre-testing and correct level placement.
- Fall Session begins Tuesday, Sept. 7.

APRENDIZAJE DEL IDIOMA INGLÉS
Los no nativo hablantes en el idioma inglés pueden mejorar sus habilidades de escuchar, hablar, leer y escribir. inglés en un curso intensivo ofrecido durante todo el año escolar. A los estudiantes interesados se les dará un examen de comprensión en lectura de inglés para colocarlos en la clase apropiada de acuerdo con su nivel en el inglés.

Carson City Aprendizaje del Idioma Inglés Registración
Agosto 31- Septiembre 2 • 9 a.m. y 6 p.m.
Tener en cuenta que la registracion dura aproximadamente 3 horas. Por favor estar puntual. Registración incluye examen y colocación en el nivel correcto.
- La sesión de otoño inicia en septiembre 7.

LITERACY INSTRUCTION
Instruction may be provided to students who lack skills sufficient for successful college work. Prospective students will be administered a broad-based skills assessment to determine educational needs. Learning plans specific to student needs will be developed based on the assessment.

CITIZENSHIP PREPARATION
Citizenship Preparation courses are occasionally offered for students preparing for U.S. citizenship.

GED EXAM PREPARATION
Instructional services are provided in Carson City, Fallon and Douglas to students who have not graduated from high school to prepare for the GED (high school equivalency) exam. Prospective students will be administered a broad-based skills assessment and a GED practice test to determine individual strengths and weaknesses congruent with exam criteria. Students will meet with a staff member to develop a learning plan specific to the educational goals of the student.

- GED Preparation Registration -
Registration occurs the second and fourth Monday, 6 p.m. and Friday, 9 a.m. of each month. The registration process may take up to three hours.

How WNC Courses Transfer & Meet Degree Requirements
WNC’s course numbering system helps students identify the types of courses available at the college and their applicability toward specific degrees:

Courses with numbers below 100 (such as ENG 95) are developmental courses which do not apply toward a WNC degree or honors and normally do not transfer to a university.

Courses with numbers from 100 to 299 (such as HIST 101) are college level courses which may transfer within the Nevada System of Higher Education, and often transfer to other colleges and universities, as either an equivalent or a general elective.

Courses with numbers 300 to 499 (such as MGT 462) are upper division courses that are designed to apply toward a WNC Bachelor of Technology degree. They may also transfer to other colleges and universities.

For information about how these courses can transfer and apply to a specific program of study, please contact a counselor.

Courses with numbers 1000 and above (such as CFK 1001) are non-credit, non-college continuing education courses. Please contact a counselor for more information.

Courses with a “B” designator after the number (such as MATH 110B) are college level courses which may apply toward a WNC degree, but which may not transfer to UNR & UNLV. In some cases, these courses may transfer to other Nevada community colleges and Nevada State College or to out-of-state colleges and universities.

Courses with a “C” designator after the number (such as CMSV 245C) are community education courses which generally do not apply toward college degrees.

Courses with an ‘L’ Designator after the number (such as PHYS 151L) are laboratory courses designed to apply toward a WNC degree and/or transfer to other schools within NSHE, depending on the degree chosen and other courses completed. They may transfer to colleges and universities outside Nevada. Please contact a counselor for more information.
**Drug and Alcohol Prevention Policy**

WNC is required to provide information about campus rules and regulations pertaining to alcohol and other drugs. The pamphlet, A Safe Campus, is available at each campus as a resource for students, employees and visitors.

**Clery Act**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a federal law that requires colleges to disclose certain timely and annual information about campus crime and security policies.

More detailed information and the crime statistics for the past three years is available at [www.wnc.edu/ps/](http://www.wnc.edu/ps/)

**Non-discrimination Statement**

WNC is guided by the principle that there shall be no difference in the treatment of persons because of race, religion, color, age, sex, including a pregnancy-related condition, sexual-orientation, military status, or military obligations, disability, including veterans with service-connected disabilities, or national origin, and that equal opportunity and access to facilities shall be available to all. Similarly, there shall be no difference in the treatment of persons who file charges of discrimination, participate in a discrimination proceeding, or otherwise oppose discrimination. It is our policy to comply fully with the non-discrimination provision of all state and federal regulations with regard to recruitment, admission, financial aid, activities, hiring, promotions, training, terminations, benefits and compensation.

**Legal Notice**

This is the 2010 fall semester class schedule of Western Nevada College. It lists the classes that the college plans to offer and describes registration and enrollment guidelines. This information is subject to change at any time and should not be considered a contractual agreement.

**Principles of Community**

As members of the WNC community, we choose to be part of an academic community dedicated to those principles that foster personal and professional integrity, civility, and acceptance.

We strive toward lives of personal integrity and academic excellence. We will encourage in ourselves, and in one another, those responsible actions which lead to lives of productive work, personal enrichment, and useful citizenship in an increasingly interdependent world.

We commit to treat one another with civility. Recognizing that there will be differences of opinion, we will explore the differences in a courteous and forthright manner, always acknowledging individual rights to the freedom of expression and association.

We embrace diversity. We encourage those of all cultures, orientations, and backgrounds to understand and respect one another in a safe and supportive educational environment.

**Sexual Harassment Policy**

WNC, as a member of the Nevada System of Higher Education, is committed to providing a place of work and learning free from harassment, intimidation or insult. It is the policy of WNC that the sexual harassment of students, employees, and users of WNC facilities is unacceptable and prohibited.

The NSHE Policy Against Sexual Harassment and Complaint Procedure, Title 4, Chapter 8, Section 13, is incorporated into the Board of Regents Handbook. The policy can be reviewed in the WNC online catalog at [www.wnc.edu](http://www.wnc.edu).

**Student Right To Know Act**

The Student Right to Know and Campus Security Act requires that WNC comply with the provisions and updates in disclosing the graduation rate of certificate or degree-seeking students. This information is available to current and prospective students prior to enrolling or entering into any financial obligation.

As of 2009-2010, the four-year average Student-Right-to-Know graduation rate was 20 percent.

WNC graduation completion rates are available from Counseling Services and Admissions and Records on the Carson City campus.

**STATEMENT OF INTEGRITY**

WNC is committed to the highest ethical standards in its administration, teaching, scholarships, and service, and its treatment of its students, faculty and staff.
Western Nevada Musical Theatre Company 2010 season finale

White Christmas

November 6-7, 12-14, 19-21
Carson City Community Center
Tickets: $20/$18/$16  775-445-4249

The sparkling new stage adaptation of the beloved Irving Berlin movie with added Berlin favorites, bursting with spectacular production numbers and warmed with your favorite songs: Sisters, I Love a Piano, I’ve Got My Love to Keep Me Warm, Blue Skies, Count Your Blessings, What Can You Do With A General?, Snow and, of course, White Christmas.
We will help you in every way we can to make your transition to college as easy as possible. Be sure to complete this

**CHECKLIST TO SUCCESS:**

- Apply for Admission
- Take Placement Tests
- Meet with a Counselor
- Apply for Financial Aid
- Register for Classes
- Attend an Orientation
- Pay by the Deadline

**wnc - the right choice**

**STUDENT E-MAIL CHANGES!**

Effective June 30, 2010, student e-mail services will be discontinued. Students will be responsible for providing and updating a personal contact e-mail address on WNC’s Web-REG. E-mail addresses may be created through Yahoo!, Google, Hotmail, or any internet provider. **For more info -- see page 9**