



Western Nevada College
FOUNDATION

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BOARD OF TRUSTEES
QUARTERLY MEETING SUMMARY
WESTERN NEVADA COLLEGE
CARSON CITY, NV
FRIDAY, FEBRUARY 19, 2016
8:00 AM – 10:00 AM

Board Members Present: Amy Clemens Sean Davison
 Larry Goodnight Lisa Granahan
 Kathy Halbadier Darcy Houghton
 Kelly Kite Dorothy Ramsdell
College Staff Present: Chet Burton Deb Conrad
 Niki Gladys Jessica Plett
 Linda Ranieri
Guests Present: None

1) Introductions and Welcome (Niki Gladys)

Niki Gladys called the meeting to order at 8:04 AM.

All present introduced themselves.

Ms. Gladys updated the Board on her activities over the past two weeks since accepting the position of Executive Director.

2) Public Comment

No public comment.

3) Regular Agenda

A. November 13, 2015 Board Minutes

Niki Gladys asked for a motion to approve the minutes. Amy Clemens motioned to approve the minutes as written. Sean Davison seconded. Motion passed unanimously.

B. Executive Committee Officers

1. Niki Gladys resigned as Chair of the Foundation Board following the appointment to Executive Director of the Foundation.
2. Kelly Kite was promoted to Chair of the Foundation Board.
3. The Board discussed interest and candidate possibilities. Sean Davison motioned to approve Amy Clemens as the Board Vice Chair. Darcy Houghton seconded. Motion passed unanimously.

C. Finance Committee Report (Sean Davison)

Mr. Davison gave an update on the status of the Foundation finances:

1. We currently have a substantial amount of cash due to the Pennington grant.
2. Mr. Davison reviewed the YTD profit and loss statement through December 2015.
3. Mr. Davison reviewed the expenses for October 2015 through December 2015.
4. The Foundation has cancelled all outside marketing services and at this time we will only use the onsite WNC marketing department.

Amy Clemens motioned to approve the Financial Statements. Kathy Halbardier seconded. Motion passed unanimously.

Amy Clemens motioned to approve the revised Finance/Investment Policy for the Foundation Board. Lisa Granahan seconded. Motion passed unanimously.

Sean Davison requested approval to consider reviewing alternatives to Charles Schwab (RFP). Kathy Halbardier motioned to approve the request. Darcy Houghton seconded. Motion passed unanimously.

D. Development Committee Report (Darcy Houghton)

Darcy Houghton proposed creating an events committee that is separate from the Donor Development Committee. This additional committee would help with the amount of time that is put in to the events.

Kelly Kite suggested that the Donor Development Committee put together a strategic plan and bring it before the board for approval. Ms. Houghton agreed and this topic will be discussed at the Donor Development Committee meeting on April 6, 2016.

Sean Davison motioned to approve the Development Committee report. Kathy Halbardier seconded. Motion passed unanimously.

E. President Burton's College Update

President Burton reported the following:

1. Mr. Burton met with Tesla and Northern Nevada Development Authority (NND) and announced that there will now be an intermobile hub in Hazen.
2. Jump Start stats:
 - There were 140 students last year and the enrollment jumped to over 350 students this year. This includes Pyramid Lake.
 - The completion rate for last year was 97% and this fall the completion rate was 93%. There was a small dip in the completion rate and there was one school that was out of the guidelines.

- The Pennington grant assisted with the financial need. The various school districts have been paying for the students with financial need as well.
 - The Pennington Foundation has been helping with the nursing program and they accepted the modification that was submitted. They are very pleased with their interaction with WNC.
3. Topics to be discussed at the March Board of Regents Meeting:
 - Budget priorities for the biennium will be discussed
 - The NSHE budget is due to the governor by August 2016
 - Increasing the weighting within the funding formula for career tech classes from two to four
 - Funding for new programs using a three year timeline for the funding model
 4. WNC will be adding soccer as a club sport:
 - WNC will not be funding the soccer club.
 - This will be a club program and they will be using the baseball field.
 - Mr. Burton is in talks with Carson City for dual use of the baseball field.
 5. Work Force Development:
 - The state awarded the second round of funding.
 - Both of the proposals awarded were \$200K.

F. Workforce Development & WNC (Niki Gladys)

1. Ms. Gladys reviewed the power point that she received at an Economic Development Authority of Western Nevada (EDAWN) meeting regarding workforce development.
2. The power point was handed out to all board members as a resource for meeting with donors.

G. New Board Member Recruitment Discussion (Niki Gladys)

Ms. Gladys discussed the importance of recruiting more board members.

1. The goal is to recruit three to five new members.
2. Diversity is also a concern. There needs to be more ethnic and geographical diversity going forward.
3. Fallon has 15%-20% of our total student population. Bringing on a board member from the Fallon area would be a benefit to WNC and the Fallon community.
4. Board member application packets were handed out to all board members for possible recruits.

H. Update On Upcoming Events (Niki Gladys)

1. March 10, 2016- Nevada's Big Give regional online fundraiser
2. March 10, 2016 WNC Foundation Mixer will coincide with The Big Give
3. Golf Classic- Niki Gladys and Larry Goodnight will meet with Silver Oak Golf Course to set a date.

I. New Business

No new business.

J. Public Comment

No public comment.

4) Adjournment

The meeting was adjourned at 10:15 AM. The next WNC Quarterly meeting is scheduled for: Friday, May 13, 2016 8:00 AM-10:00 AM in the President's Board Room.