



Western Nevada College
FOUNDATION

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WNC FOUNDATION BOARD OF TRUSTEES

Quarterly Meeting Summary

Western Nevada College

Carson City, Nevada

Friday, May 12, 2017

8:00 a.m. – 10:00 a.m.

Board Members Present: Amy Clemens Rochelle Tisdale
Michelle Kette Lisa Granahan
Jeff Brigger Cheri Glockner
Carol McIntosh Jamie De Vega
Darcy Houghton Kathy Halbardier-Huber
Sean Davison

WNC Staff Present: Niki Gladys April Flynt

Guests Present: Scott Morrison, Interim VP of Academics
Dean John Kinkella
Angela Ramirez, Jump Start College Student

Board Members Absent: Robert Ramsdell Larry Goodnight
Kerstin Plemel Tara Alto
Daphne DeLeon

1. Introductions and Welcome (Amy Clemens)

Amy Clemens called the meeting to order at 8:07 a.m. All present introduced themselves.

2. Public Comment

Ms. Clemens opened the meeting to public comment; no public comments were made.

3. February 20, 2017 Board Meeting Minutes Approval

Ms. Clemens presented the February 10, 2017 Board meeting minutes. Michelle Ketten motioned to approve the minutes as written; Carol McIntosh seconded the motion. The motion passed unanimously.

4. Election of Open Vice Chair Position (Amy Clemens)

Ms. Clemens brought forth the open Vice Chair role, suggesting the board to consider two board members to serve as co-vice chairs. Ms. Clemens nominated both Ms. McIntosh and Ms. De Vega for Vice Chair. Cheri Glockner seconded the motion. Sean Davison questioned the Vice Chair term length of the position in which Ms. Clemens clarified the term is for three years.

5. Finance Committee Report (Sean Davison)

Mr. Davison reviewed financial statements with the Board providing a fiscal year-to-date summary. Mr. Davison noted a significant increase in cash on the balance statement due to Pennington Grant Funds designated for the Biophysical Science Lab renovation project. Mr. Davison explained that expenses will begin to increase shortly due to work being completed on the lab during the summer months.

Mr. Davison noted that there is an increase in investments due to overall investment market changes and dividend income. Also, Mr. Davison advised the Board that the recommendation from Pangborn & Co. to change the method of revenue recognition is delayed due to personnel changes and will be completed around the fiscal year-end.

6. College Update (Scott Morrison)

Scott Morrison introduced himself as interim VP of Academics and provided an update on WNC (“the college”), which included an update on the Jump Start College program. Mr. Morrison advised the Board that nearly to one-hundred high school students will graduate in the next couple of weeks with an associate’s degree this May.

Mr. Morrison also advised the Board that the college is working on building multiple transfer pathways for social work, graphic design and education.

Mr. Morrison announced that the college is in the process of several faculty searches, as a result new faculty will be joining the team. Many of the positions are to help support the Jump Start program.

Mr. Morrison shared that Nevada System of Higher Education (NSHE) budget has been approved in committee, which includes a boost in Career and Technical Education (CTE) weighting for funding, which will assist in sustaining the programs in the future.

Mr. Morrison shared that the Reynolds project for the Tech Lab is underway and on track, as well as plans for the Pennington Biophysical Science Lab renovation project which will result in the lab being closed for the fall semester. This project will improve the current space, allowing both the chemistry and the cadaver lab to be used simultaneously. It will also increase the number of cadaver trays from two to four.

Ms. Gladys reminded the Board that commencement is Monday, May 22 and encouraged board members to attend.

7. Jump Start College (John Kinkella)

John Kinkella provided an overview and a history of the Jump Start College program (“the program”). Mr. Kinkella discussed the overall success rate of the program and explained that the average pass rate for Jump Start is 96.3% versus 77% for the traditional students. He also explained that the graduation rate for the Jump Start students attending the Oasis academy in Fallon have a 90% two year graduation rate compared to an 11% two year graduation rate at WNC.

Mr. Kinkella informed the board that the lead researcher for ACT from Washington DC contacted both Mr. Kinkella and Mr. Morrison regarding the program and announced that WNC Jump Start program has been named as one of four semi-finalists for the [2017 ACT College and Career Readiness Campaign](#), which acknowledges efforts to advance college and career readiness .

Mr. Kinkella introduced Angela Ramirez, who is currently a junior at Carson High School and is attending the Jump Start program. Ms. Ramirez expressed her gratitude towards the program and provided an overview of her experience with the program to the Board.

Mr. Kinkella explained to the board that a huge success factor is the design of the program which places each student in a cohort and requires a cohort coach for each class.

In addition, the Board was advised that the Jump Start program is a perfect program for a major donor to support. Mr. Kinkella also advised the board that a member of the Ways and Means committee has agreed to request double the amount of funding from the College to Career Grant.

Ms. Gladys mentioned the home school cohort is also in need of donation to help with the expenses that the Jump Start cohort requires.

Ms. Tisdale mentioned that Bill SB19 has been introduced, which will mandate dual degree programs in all high schools in the state of Nevada.

8. Reach For The Stars Black Tie Gala (Amy Clemens)

Ms. Clemens addressed the board and provided a planning update on the second annual *Reach for the Stars* event which will take place August 12, 2017 at the Jack C. Davis Observatory. Ms. Clemens reminded the Board that each member has a give/get goal of \$2,500. She asked each board member to secure three items under \$50, as well as one larger item for the silent auction. Ms. Gladys will provide a donation letter to the Board for use in securing items.

Ms. Tisdale also provided an update on the Fallon Future Fest to support the Oasis Academy Jump Start students.

9. Scholarship Update (Niki Gladys)

Ms. Gladys highlighted the scholarship celebration *We Are Western* and discussed the success of the event including a scholarship commitment securing funding for a new, single parent scholarship as a result of the event. Ms. Gladys noted the success of the student photography in the silent auction that was donated by the WNC photography club that Kaitlyn Lucky, the founder of the photography club, secured for the event.

10. Proposed 2017/2018 Board Meetings Dates

Ms. Gladys introduced the proposed schedule for the FY2018 Foundation Board meetings. The board approved the following dates and times:

- Thursday, July 20, 2017 – Board Retreat 9:00 a.m. - 1:00 p.m.
- Thursday, November 9, 2017
- Thursday, February 8, 2018
- Thursday, May 10, 2018

Darcy Houghton motioned to approve the 2017-2018 Board Meeting dates, and Kathy Halbardier-Huber seconded the motion; the motion was approved unanimously.

11. QuickBooks Master Admin. (Niki Gladys)

Ms. Gladys advised the Board that in order to remove Linda Ranieri, a former employee, from the QuickBooks account, the Board must approve a new Master Admin. Ms. Gladys noted that she does not sign checks. All checks are signed by the college president, Chet Burton, as well as the Board Finance Chair, Sean Davison. Ms. Glockner motioned to approve Niki Gladys, Foundation Director, as Master Administrator for the Western

Nevada Foundation QuickBooks account. Jamie De Vega seconded the motion, and it was passed unanimously.

12. New Business

No new business was introduced.

13. Acknowledge Board Member Birthdays

Ms. Clemens acknowledged the Board members who celebrated birthdays in March, April and May.

The meeting was adjourned at 9:36 a.m. The next WNC Quarterly meeting is scheduled for: Thursday, July 20, 2017 from 9:00 a.m. to 1:00 p.m. and will be held at the Jack C. Davis Observatory.