



Western Nevada College
FOUNDATION

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WNC FOUNDATION BOARD OF TRUSTEES

Quarterly Meeting Summary
Northern Nevada Correctional Center
Carson City, Nevada
Thursday, April 18, 2019
8:00 a.m. – 10:00 a.m.

Board Members Present: Carol McIntosh Sean Davison
Scott Fields Jamie De Vega
Rochelle Tisdale Julie Wood
Daphne DeLeon Lisa Granahan
Chuy Ampudia Michelle Ketten
Larry Goodnight Tonya Champa
Darcy Houghton Jeff Brigger
Amy Clemens Kerstin Plemel
Kathy Halbardier

Board Members Via Phone: Ronele Dotson
Sena Loyd

Proposed Board Members: Stacy Woodbury, Southwest Gas

WNC Staff Present: Niki Gladys, Executive Director
April Flynt, Development Specialist
Dr. Vincent Solis, WNC President
Rick Vlach, Coordinator, Veterans Resource

Board Members Absent: Tonya Champa Barbara D'Anneo
Robert Ramsdell Jamie De Vega
Laura Carrion

Invited Guests: Carol Del Carlo, Regent
Lisa Walsh, Associate Warden, Northern Nevada Correctional
Center

1. Introductions and Welcome

Carol McIntosh called the meeting to order at 8:12 a.m.

2. Public Comment

No public comments were made.

3. January 17, 2019 Board Minutes Approval

Ms. McIntosh presented the January 17, 2019 WNC Foundation Board Meeting Minutes. Rochelle Tisdale motioned to approve, Amy Clemens seconded. The minutes were approved as written.

4. Approval of New Board Member Candidate Stacy Woodbury

Ms. McIntosh presented Stacy Woodbury. Ms. Woodbury introduced herself to the board and provided a summary of her background and experience. Darcy Houghton motioned to accept Ms. Woodbury as a board member. Ms. Clemens seconded the motion, the motion was approved unanimously.

5. Introduction to the Prison Education Program

Rick Vlach, summarized the prison education program and how it has evolved from the Warm Springs Correctional Center to the Northern Nevada Correctional Center. Mr. Vlach advised the Board that veterans who are incarcerated are still allowed to use their veterans benefits. Mr. Vlach discussed the fundraising efforts and needs for the non-veteran students. Mr. Vlach advised the Board that the program currently has a 100% completion rate with a C or higher.

Lisa Walsh, Associate Warden, introduced herself and provided an overview of the prison system and the education program. Ms. Walsh discussed the benefits and impacts of education in the prison system. Ms. Walsh also discussed different programs and resources available to the inmates.

6. State of the College

Dr. Vincent Solis provided an update on the overall state of the college. Dr. Solis advised the Board that Dr. Kyle Dalpe has been selected as the Vice President of Instruction and Institutional Effectiveness to begin on July 1, 2019. Dr. Solis advised the Board that the search for the Chief Enrollment and Student Success Officer has been narrowed down to three finalist.

Dr. Solis summarized other items impacting the college including construction projects and items that have been presented to the legislature.

Dr. Solis discussed the enrollment challenges and provided an update on possible initiatives.

7. Finance Committee Report

Sean Davison presented the YTD financials for FY2019. Mr. Davison summarized the overall financials. Mr. Davison highlighted that the overall income is down due to the prior science lab project last year and reminded the Board that income is recognized at the time of the expense. Mr. Davison also noted that the event income and expenses as well as program and scholarship income and expenses are both up. Mr. Davison explained that the program income and expenses are up due to several projects including the Fallon nursing lab remodel, and the construction of a practice hall for the Performing Arts department.

8. Conflict of Interest Policy

Mr. Davison reminded the Board that a conflict of interest policy was proposed during the last meeting. Mr. Davison reminded the Board of what is considered a conflict of interest and the duty to disclose. Mr. Davison thanked Darcy Houghton for your recommendations on wording and advised the Board that the decision was made to go with the IRS template and not make the suggested changes for sustainability purposes. Mr. Davison asked that each board member to sign the Conflict of Interest policy and return them to Ms. Gladys.

9. Advancement Committee Updates

Advancement/Events

Ms. McIntosh reminded the Board that Evening at the Ranch event is April 27th, and that the Board members are asked to provide two bottles of wine for the wine tasting auction.

Ms. McIntosh advised the Board that WNC Commencement is scheduled for May 20, 2019 and requested all board members to attend.

Ms. McIntosh updated the committee on the Reach for the Stars: Black Tie Gala event on August 10, 2019. Ms. McIntosh requested the Board to assist with finding sponsorships and personally inviting integral people to the event. Ms. Gladys also advised the Board that there is still room on the committee and all board members are welcome.

Ms. McIntosh provided an update on the Golf for Education 20th Annual Golf Classic on September 27, 2019. Ms. McIntosh advised that the golf committee is in need to members and requested the Board members to volunteer or find other volunteers to participate.

Advancement/Marketing

Ms. Gladys updated the Board on the marketing efforts and plans for a newsletter and updated webpage. Ms. Gladys reminded the Board that additional members are needed for this committee. Kerstin Plemel agreed to join the committee

Advancement/Board Development

Ms. Gladys reminded everyone about the Board Development forms that were given out at the last meeting. Ms. Gladys has updated the forms that she has received back with the individual contributions of each member. Ms. Gladys advised the Board that the average contribution per board member year-to-date is \$5,100.

10. Scholarship Update

April Flynt advised the Board that the standard scholarship application was cut off on April 1st and that 582 applications were received, which is an increase from prior years. Ms. Flynt reminded the Board that new software, AwardSpring was implemented this year and the benefits of the new software. Ms. Flynt advised the Board that each of the applications now need to be reviewed by three separate readers and requested volunteers for the review process.

11. Board Member Recognition

Ms. Flynt acknowledged Board members celebrating birthdays.

12. New Business

No new business was presented

13. Public Comment

Ms. Tisdale mentioned the Friends of Fallon fundraiser and that it was a successful event and thanked Ms. Gladys and the Foundation for their support and efforts. Regent Del Carlo thanked the Board for their involvement and efforts.

14. Adjourn Meeting

The next regularly scheduled WNC Foundation Board meeting is July 18, 2019.