

## SEISMIC BRACING REQUEST FORM

Name: \_\_\_\_\_ Dept/Div: \_\_\_\_\_

Office/Classroom Number: \_\_\_\_\_ (one form for each room)

Building: \_\_\_\_\_ Phone number \_\_\_\_\_

**Quantity    Classroom Items    Check    Installation Requested**  
**As appropriate**

	Cabinet (s) ( ) metal ( ) wood		Two Brackets
			Other (explain below)
	Cabinet (s) ( ) metal ( ) wood		Two Brackets
			Other (explain below)
	Bookcase(s) ( ) metal ( ) wood		Brackets and grip strips
			Other (explain below)
	Fax or table top printer		Quake mat
			Other (explain below)
	Small Copier (on table/desk)		Quake mat (explain below)
			Other (explain below)
	Large Machine on wheels		Wall Bracket and strap
			Wheel tie
	Computer monitor		Lasso strap
			Quake mat
			Other (explain below)
	Computer (on desk)		Seismaloks 4-point systems
			Quake mat
			Other (explain below)
	Computer (on floor)		Seismaloks to desk or other
			Quake mat
			Other (explain below)
	Lab instruments		Countertop instrument bracket
			Other (explain below)
	Cabinet Door (s)		Add latches

Explanations/Comments (use additional space if required)

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**Notes:** Enclose a room layout (if required).

**Guidelines:** Support bookcases and cabinets over 3 feet high as well as others that could block doors or cause personal injury.

A 4-drawer file cabinet should have the majority of the weight in the bottom two drawers if so they need not to be braced. Quake mats are foam pads that increase friction and prevent movement.