



Western Nevada College
FOUNDATION

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WNC FOUNDATION BOARD OF DIRECTORS MEETING

Thursday, July 18, 2019

Jack C. Davis Observatory

2269 Van Patten Ave.

Carson City, NV 89703

8:00 a.m. -10:00 a.m.

Board Members Present:	Carol McIntosh Scott Fields Larry Goodnight Rochelle Tisdale Michelle Ketten Kerstin Plemel	Sean Davison Darcy Houghton Ronele Dotson Jamie De Vega Ronele Dotson Barbara D'Anne
Board Members Via Phone:	Sena Loyd	Kerstin Plemel
WNC Staff Present:	Niki Gladys Jordan Smoczyk	April Flynt Mark Ghan
Board Members Absent:	Robert Ramsdell	Laura Carrion
Proposed Board Members:	Tina Holland	
Invited Guests:	Devin Sizemore Clare Davison	Miranda Cooper
Public Members Present:	Dr. Mark Melrose	

1. Introductions and Welcome

Carol McIntosh called the meeting to order at 8:00 a.m.

2. Public Comment

No public comments were made.

3. April 18, 2019 Board Minutes Approval

Ms. McIntosh presented the April 18, 2019 WNC Foundation Board Meeting Minutes. Sean Davison motioned to approve, Larry Goodnight seconded. The minutes were approved as written. Barbara D'Anneo abstained because she was not present at the last meeting.

4. Approval of New Board Member Candidate Tina Holland

Ms. McIntosh presented Tina Holland, owner of Visiting Angels. Ms. Holland introduced herself to the board and provided a summary of her background and experience. Ms. D'Anneo motioned to approve Ms. Holland as a board member. Rochelle Tisdale seconded the motion, the motion was approved unanimously.

Ms. McIntosh also introduced invited guests Miranda Cooper and Devin Sizemore as potential future board members and asked them to introduce themselves. Ms. Cooper provided a summary of her background and experience. Mr. Sizemore introduced himself and provided his background and his experience.

Ms. Tisdale advised the board that Lane Mills, Assistant District Attorney in Fallon is interested in joining the board but was unable to attend the meeting. Ms. Gladys stated that one of our goals is to expand the board membership with people from Fallon and thanked Ms. Tisdale for making that connection.

5. Finance Committee Report

Mr. Davison presented the financial reports. Mr. Davison advised the board that the financials as of June 30, 2019 are not the year end financials due to the review that is taking place. Year end financials will be available at the next board meeting in October.

Mr. Davison summarized the financial reports and highlighted that the investment balance is over \$3.5 Million for the first time as of the end of June 2019. Mr. Davison stated he is very pleased by Waddell & Reed and their service to the Western Nevada College Foundation (WNCF). Mr. Davison also highlighted the significant growth in scholarships year over year.

Mr. Davison advised the board that are he is working with Scott Fields to transition his duties as Finance Chair/Secretary Treasure over the next year and will be asking the board to validate this in a future meeting. Mr. Davison clarified he will continue to be part of the WNCF board and will be pursue other areas of support.

6. State of the College

Mark Ghan, Vice President of Special Projects and General Counsel, provided a summary of initiatives and events going on at Western Nevada College (WNC). Vice

President Ghan advised the board that Kyle Dalpe has been hired as Vice President of Instruction and Institutional Effectiveness. In addition, Jeff Downs, has also been brought in as the Chief Enrollment and Student Success Officer for a one-year contract and will focus on enrollment. Vice President Ghan, advised the board that this was formerly the Dean of Students position, however it has been elevated and shifted focus to enrollment.

Vice President Ghan discussed the critical nature of enrollment and the national trend in declining enrollment. Vice President Ghan stated that WNC is even with the prior count year, which will determine the state appropriation. Vice President Ghan discussed the challenges, opportunities and strategies that impact enrollment.

7. Prison Program Update

Niki Gladys provided an update on the prison education program and discussed the last board meeting which took place at the Northern Nevada Correction Center in Carson City.

Ms. Gladys advised the board that we have received an anonymous \$20,000 that can be used for veterans in the prison program. In addition, a \$15,000 grant was received from Bank of America in which half will be applied to the prison program along with another anonymous donor who repeatedly has donated every year.

8. Advancement Committee Updates

Advancement/Events

Ms. McIntosh updated the committee on the Reach for the Stars: Black Tie Gala event on August 10, 2019. Ms. McIntosh requested the Board to assist with finding sponsorships, auction items and personally inviting integral people to the event.

Ms. McIntosh provided an update on the Golf for Education 20th Annual Golf Classic on September 27, 2019. Ms. McIntosh advised that the golf committee is in need of members and requested the board to volunteer or find other volunteers to participate. Ms. Gladys also emphasized that there is need for people to donate auction items.

Ms. McIntosh summarized the Bonafede Night at the Ranch event that took place in April, 2019 to build relationships in Douglas County. Ms. McIntosh advised the board that it was a successful event due to the efforts to Lisa Granahan and Kathy Halbardier-Huber.

Advancement/Marketing

Ms. Gladys advised the board that the WNC and WNCF websites have been updated but that there is more work to be done.

Advancement/Board Development

Ms. Gladys reminded everyone about the Board Development forms that were handed out at the last meeting and advised that she has updated the ones that she has received back. Ms. Gladys reminded the board that intent of the forms are to ensure that the board members contributions to the foundation are recognized. Ms. Gladys also stated this form is a two way conversation between the board members and the Development office.

Ms. Flynt requested that each board member complete the volunteer forms and return them to Ms. Flynt.

9. Mobile Manufacturing Training Unit

Ms. Gladys explained that the Foundation has been approved for a matching grant project with the William N. Pennington Foundation. Every \$1 the Foundation receives for this project, the William N. Pennington Foundation will donate \$2. This project will allow us to reach out to manufactures, banks and to members of the community who could benefit from more employees being trained and more qualified. Ms. Gladys summarized the Mobile Manufacturing Training Unit and the importance of its mobility.

Ms. Gladys has advised that there are other grant programs that are being pursued and requested the board members to look for additional funding sources.

10. Grant Update

Ms. Gladys introduced Jordan Smoczyk, the new Grant Writer and Coordinator. Ms. Gladys explained that the position is a partnership with the college to work on grants for the college.

Ms. Smoczyk updated the foundation on the status of the grants that are being worked on or pursued. Ms. Smoczyk asked the board to send her any grant opportunities they are aware of.

11. Scholarship Update

April Flynt provided an update on the scholarship awarding process. She reminded the board that the new Award Spring software was implemented in February 2019. Ms. Flynt advised the board that so far in this awarding cycle \$179,000 in regular scholarships and \$73,000 in Pennington scholarships have been awarded for the Fall of 2019.

12. FY 2020 Proposed Board Meeting Dates

The Board retreat will be held on October 24, 2019. The meeting dates for January 23, 2020, April 16, 2020 and July 16, 2020. Ms. Tisdale motioned to approve the dates and Barb D'Anneo seconded the motion.

13. Board Member Recognition

Ms. Flynt acknowledged the birthdays of board members and Ms. Gladys advised the board that Michelle Ketten has a new position with JP Morgan Chase.

14. New Business

Ms. Smoczyk presented an idea to the board to incorporate a student board member to cultivate the idea of board service among our students. Ms. Gladys, Ms. Ketten, Ms. D'Anneo and Ms. Dotson agreed to discuss a proposal to be brought back to the board at the next meeting.

15. Public Comment

Ms. Tisdale mentioned the Friends of Fallon fundraiser and that it was a successful event and thanked Ms. Gladys and the Foundation for their support and efforts. Regent Del Carlo thanked the Board for their involvement and efforts.

16. Adjourn Meeting

The next WNC Foundation Board meeting is October 24, 2019.