

HIGH SCHOOL AUTHORIZATION

High school students must submit this form to Admissions and Records before registering for credit/unit classes. Please allow up to 2-3 business days for processing. New students must also submit an Application for Admission. High school students must be enrolled in grades 9-12 to attend WNC.

Students must register for their classes in MyWNC. WNC will not register students into classes, except for students under age 14.

Select the type of enrollment you are seeking and refer to the appropriate section on the second page of this form.

___ **STANDARD ENROLLMENT** – *high school students who plan to enroll in WNC courses and will pay their own fees. For continuing students, this form must be submitted each summer/fall and spring semesters when enrollment is planned while the student is in high school.*

___ **DUAL ENROLLMENT PAID BY HIGH SCHOOL (other than home school)** – *high school students who have been accepted by their high school into a dual enrollment program that will be paid for by their high school.*

___ **JUMP START** – *high school students applying for Jump Start – a program requiring students to enroll in a 15 credit, prescribed curriculum including English and Math. Students must be accepted by their high school to enroll in this program.*

WNC Student ID Number: _____

Last Name: _____ First Name: _____ MI: _____

Telephone number: _____ Birth date: _____

Request enrollment in semester: Spring Summer and/or Fall Year: _____

High School Name: _____ Anticipated **Graduation month and year:** _____

Grade level: Senior Junior Sophomore Freshman

Student – MUST INITIAL EACH LINE:

___ As a WNC student I understand my responsibilities and that I must adhere to WNC policies and procedures.

___ I understand that I am responsible to verify the dates and deadlines to enroll and drop with or without a refund, and payment deadlines (if applicable). This information is found on the WNC website.

___ I understand that by enrolling in WNC classes, I will have a college transcript that can affect enrollment and financial aid for future enrollment at WNC and other colleges.

___ My signature also gives permission for WNC and my high school to disclose, each to the other, for the purpose of dual enrollment, all information in my educational records, including but not limited to college placement test results, class schedule information, attendance, grades, and transcripts necessary or desirable for participation in dual enrollment between my high school and WNC.

Signature: _____ Date: _____

Parent or Legal Guardian:

- When a student attends a post-secondary institution, the Family Educational Rights Privacy Act (FERPA) transfers privacy rights from the parent to the student regardless of their age. Student information about class enrollment and/or progress, grades, fees, etc. will not be released to parents unless the student authorizes the parent as a Third Party in his/her myWNC student center and the parent provides WNC staff with the student ID number and passphrase created by the student.
- The student is responsible to understand WNC policies, responsibilities as a college student, and to verify through WNC's website dates and deadlines page the dates to enroll, drop with or without a refund, and payment deadlines (if applicable).
- The student is responsible for transportation to and from class and for payment of tuition (if not covered by the student's high school or district).
- Academic freedom is permitted in post-secondary institutions and as such, topic and ideas of a controversial or sensitive nature may be discussed.
- Your signature verifies you are a parent or legal guardian of the above student, are aware the student plans to enroll at WNC, and you understand college policies, costs and student responsibilities.

Signature: _____ Print Name: _____ Date: _____

STANDARD ENROLLMENT

For high school students who plan to enroll in WNC courses and will pay their own fees, including homeschool students.

*Sophomores & freshmen must obtain approval from a WNC Counselor and Director of Admissions and Records. Instructor approval for individual classes for planned enrollment may be required.

List specific classes planned for enrollment, including course prefix and number (i.e. ENG 101).

- 1. _____ 3. _____
- 2. _____ 4. _____

Designated high school official signature: Your signature below verifies the above student is currently registered and in good academic standing at your high school or approved home school program. You give approval for the above student to enroll in college classes at WNC.

Parents of homeschool students sign as high school official; a copy of a Nevada Receipt of Notice of Intent to Homeschool is required for first term of enrollment.

Name and title of high school official: _____ Signature: _____ Date: _____

For Freshman and sophomores, current G.P.A: _____ and age of student: _____

Students under the age of 14 must submit an official high school transcript to verify freshman or above level.

WNC Counselor:

Has minimum 3.0 G.P.A. Recommend approval Recommend denial Comments: _____

Signature: _____ Date: _____

Director of Admissions and Records:

Approved Denied Comments: _____

DUAL ENROLLMENT PAID BY HIGH SCHOOL

For high school students who have been accepted by their high school into a dual enrollment program that will be paid for by their high school. Home school students should fill out the standard enrollment section.

List specific classes planned for enrollment, including course prefix and number (i.e. ENG 101).

- 1. _____ 3. _____
- 2. _____ 4. _____

Designated high school official signature: Your signature below verifies the above student is currently registered and in good academic standing at your high school, and that some or all of the student fees for the above class(es) will be paid for by the high school or district. I further verify that the student, if a freshman or sophomore, is academically talented and is ready for college classes.

Print Name: _____ Title: _____

Signature: _____ Date: _____

JUMP START

For high school students applying at their high school for Jump Start – a program requiring students to enroll in a 15 credit, prescribed curriculum including English and Math. Students must be accepted by their high school to enroll in this program.

Designated high school official signature: Your signature below verifies the above student is accepted into the WNC Jump Start program and that some or all of the student WNC class fees for the above class will be paid for by the high school or district.

Print Name: _____ Title: _____

Signature: _____ Date: _____

For office use only

Date processed _____ Semester: _____ Initials: _____

Revised: 7/18/19