



# iNtegrate2 WNC

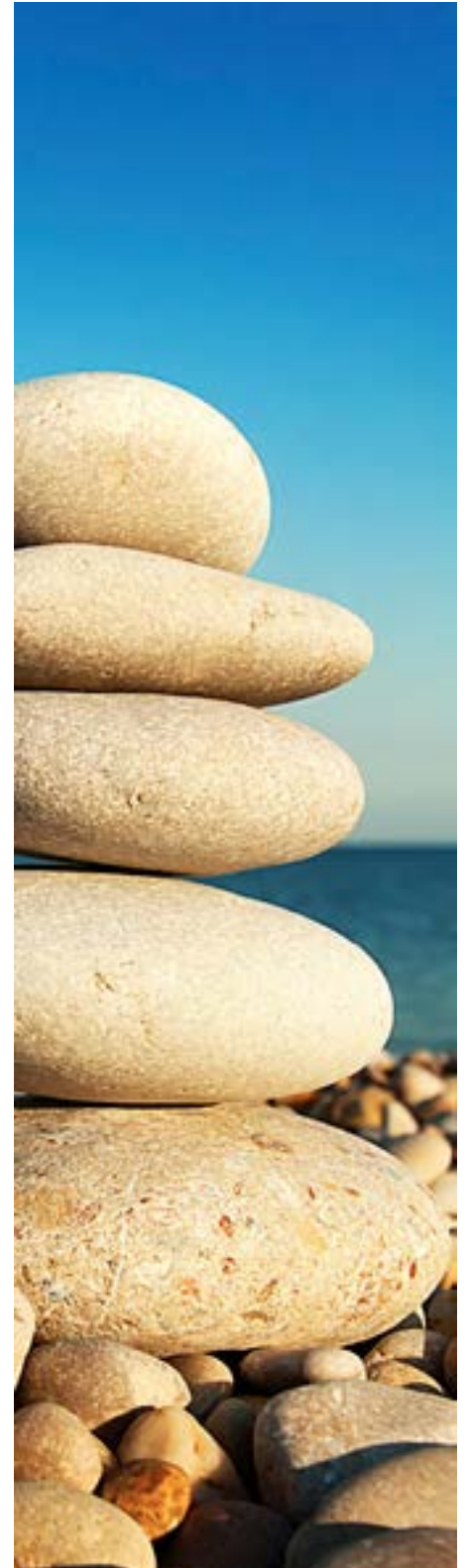
iNtegrate is the project name of the system-wide implementation of new information systems for NSHE institutions. Stage one went live in December of 2011 with Peoplesoft student services software. iNtegrate2 is the implementation of a Human Resources and Finance system that will improve efficiency by standardizing processes and providing more accurate and timely data. The software chosen for this second phase is Workday.

JUNE 2016

## **iNtegrate2 Update**

WNC Subject Matter Experts (SMEs) have been integral members of the i2 project team. In 2015, they contributed at design sessions, provided legacy data and spent a lot of time 'cleaning' that data. Testing of the P1 tenant occurred in January and February 2016 and revealed several areas that need attention. After an intense assessment, Sierra-Cedar consultants, NSHE project leads and Workday have recommended that the project extend the timeline beyond the initial go-live date of October 1, 2016.

A new go-live date will be determined in the near future and presented to the Board of Regents for final approval. Updates on the revised schedule will be shared as they are available.



## Reporting in Workday

At the base of most informed decisions is good report writing. Workday allows you to easily access and use data for fact-based decision-making.

### LARGE REPORT REPOSITORY

HR and Finance SMEs have been working with the project team to identify critical reports. These are being developed and will be available when the software goes live. Having implemented its software at numerous campuses, Workday also comes prepackaged with many helpful reports.

### REPORT WRITERS

Each campus will have designated report writers who will be able to run ad-hoc reports. Permanent reports will need to be built by the Campus Reporting Administrators, Troy Wadsworth and Timothy Galluzi.

#### Reporting Analysts:

Darla Dodge

Coral Lopez

Rebecca Martinez

Irene Tucker

Brenda Yenkole

## WNC PROJECT REPRESENTATIVES

Project Lead: Darla Dodge

Project Manager: Tommie Guy

#### Financial SMEs:

Coral Lopez, Lead

Darla Dodge

Rebecca Martinez

Tiffany Morelli

#### Human Resource SMEs:

Irene Tucker, Lead

Brenda Yenkole

#### Technology SMEs:

Troy Wadsworth, Lead

Timothy Galluzi

Please contact any of these individuals with your project questions.

In the next few months, we will recruit employees from across the campus to serve as Workday Champions. These individuals will be project points of contact for their areas.

## Up and Coming

### Training

Workday will employ a Just-in-Time training methodology. While some staff will receive training earlier, most training will occur in the two months prior to go-live. NSHE has hired dedicated trainers who will provide on-campus trainings along with utilizing teaching technologies such as Canvas, printed job aids and online videos. Designated teachers on campus will assist with these trainings and conduct ongoing trainings post go-live.

### End-to-End Testing

Phase 1 of testing looked at the data and provided feedback on configuration gaps. During end-to-end testing, the project team will focus on completing business processes from start to finish. With the conclusion of E2E testing, our database should consist of good, clean data and marks the end of configuration changes. We will be set to move on to the next phase: User Acceptance Testing.

### Useful Links:

[WNC iNtegrate2 Westnet Site](#)

[iNtegrate Project Website](#)

[Workday Community Sign Up](#)