**WESTERN NEVADA COLLEGE**

**INSTITUTIONAL ADVISORY COUNCIL MEETING MINUTES**

*Audio recording of meeting available at:*

[*https://www.wnc.edu/president/institutional-advisory-council/*](https://www.wnc.edu/president/institutional-advisory-council/)

Wednesday, March 27, 2019, 1:00 p.m.

Western Nevada College – Carson City Campus

2201 W. College Parkway, Carson City, NV 89703

President’s Board Room

Interactive video connection from the meeting site to:

Fallon Campus - Virgil Getto Hall – Room 309

**MEMBERS PRESENT:**

* Bob Crowell, Mayor, Carson City
* Tim Dyhr, Vice President, Nevada Copper
* Rob Hooper, President/CEO, NNDA/IAC Chair
* Mike Jackson, CEO, Micromanipulator Company
* Ricky Medina, Director, Assessment/Accountability, Carson City School District
* Rupert Ruiz, CPLC, Inc., Nevada President (telephone)
* Bus Scharmann, Commissioner, Churchill
* Richard Stokes, Superintendent, Carson City School
* Theresa White, Superintendent, Douglas County School District

**MEMBERS ABSENT:**

* Michelle Joy, VP/COO, Carson Tahoe Health
* Alan Jurkonis, President, American AVK
* Cary Richardson, COO, Miles Construction
* Mary Pierczynski, Educator

**WNC STAFF PRESENT:**

* Vincent Solis, President
* Deb Conrad, Assistant to the President, (Recorder)
* Mark Ghan, Vice President of Special Projects and General Counsel
* Niki Gladys, WNC Foundation Director
* Scott Morrison, Vice President of Academic and Student Affairs
* Georgia White, Director, Career and Technical Education

**GUESTS PRESENT:**

* Carol Del Carlo, Regent
1. Call to Order and Roll Call: Chair Rob Hooper called the meeting to order at 1:00 p.m. and asked for roll call. Roll call was taken and a quorum was present.
2. Public Comment: Chair Hooper asked for public comment and there was none.
3. Approval of Minutes from November 20, 2018: Chair Hooper asked all members to review the minutes from November 20, 2018. (Handout can be found online at: https://www.wnc.edu/president/institutional-advisory-council/). Chair Hooper asked if there was a motion to approve the minutes. Mike Jackson motioned to approve the minutes. Richard Stokes seconded the motion. No further discussion. Motion carried by unanimous vote.
4. Update on Nevada’s 80th Legislative Session: Chair Hooper took this agenda item out of order to ensure NSHE’s Interim Executive Director of Legislative Affairs, Kyle Dalpe, could provide his update before he needed to leave. Dalpe explained that NSHE already had its budget hearing and explained the process as well as the funding formula and other nuances of state appropriations for higher education.

*1:19 - Bob Crowell arrived.*

Dalpe also provided updates on the Promise Reconnect initiative, which is like Nevada Promise, but for those who are not graduation high school seniors, AJR5 which proposes to remove NSHE from the Nevada constitution, and announced that WNC and GBC will hold their legislative day event on May 3. Dalpe encouraged all IAC members to come to the legislator and tell their stories. Chair Hooper asked Dalpe to alert IAC members to any needs that may arise for the IAC members to serve as ambassadors at the legislature on any issues.

1. Remarks from WNC President Vincent Solis: President Solis provided a number of updates including the following:
* student leadership summits as drivers for enrollment and retention,
* Foundation’s We Are Western event,
* Fallon fundraiser,
* national searches for a Chief Enrollment and Student Success Officer and Vice President of Instruction and Institutional Effectiveness,
* launch of the truck driving program in Fallon
* status of the MOU with the universities in Tamaulipas, Mexico.
1. Remarks from WNC IAC Chair Rob Hooper: Chair Hooper welcomed the members and guests, and had no further remarks.
2. Remarks from WNC IAC Members: Mayor Crowell apologized for arriving late.
3. Vice Chancellor for Community Colleges Update: NSHE’s Vice Chancellor for Community Colleges, Nate Mackinnon, provided an update to the IAC regarding issues affecting the community college including:
* Review of the numbers for the first year of Nevada Promise (780 students statewide received funds) and brief update on legislation to improve the rules for applying to better serve students.
* The MGM program is in its first year and 900 employees were approved to participate. MGM will pay the full cost of tuition after financial aid.
* NSHE is bringing on an apprentice navigator who will help grow apprenticeships at all institutions, but particularly at the small colleges (GBC, WNC).
1. Update on Career Readiness Initiatives: WNC CTE Director, Dr. Georgia White explained that WNC has seven degrees and six certificates of achievement online as part of the MGM program. White also reviewed the listening sessions held with three industry sectors: Advanced Manufacturing, IT/Cybersecurity, and Logistics. Feedback received from these sessions included the need for soft skills and for employees to have problem-solving, creativity and negotiating skills along with technical skills. White announced the launch of the newnevadajobs.com website.
2. Discussion on the Role of the IAC (Chair Rob Hooper) Chair Hooper led a conversation with the IAC members regarding the role of the IAC and whether or not the council is serving its purpose as an advisory council and accomplishing its goals. Comments included:
* It would be helpful to hear from different industry sectors regarding what kind of training is needed; the college could invite students and faculty to give presentations to the IAC on a rotating basis.
* The IAC’s value is partly in being able to make a connection with different people in other industries and to Western Nevada College.
* When the group has a problem to solve collectively it is more engaging.
* In order to serve an advisory role, the members of the IAC need to know what is going on at the college and how the structures work, so the updates are valuable.
* While it is good to hear what has already happened – which is what usually occurs at the IAC meetings, in order to give advice, the IAC needs to hear about things in the concept or infancy stage.

Mackinnon reminded the group that the IACs are formal committees of the Board of Regents which allows Chair Hooper to bring issues and feedback from the IAC to the Board of Regents for consideration. Mackinnon also offered the idea to IAC members to talk about WNC with colleagues, friends, businesses, etc. and ask how WNC can be of better service, and then report back on the feedback that was gathered. Mike Jackson asked how would NSHE like the IAC to help with achieving strategic goals. President Solis said he would provide the group with information on each of the strategic goals. Chair Hooper summarized the conversation saying it is really important that all members think about all these things from the perspective of their businesses and organizations.

1. New Business: None.
2. Public Comment: None.

Meeting adjourned 2:55 p.m.