



Western Nevada College
FOUNDATION

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WNC FOUNDATION BOARD OF DIRECTORS MEETING

Annual Retreat Agenda

Thursday, October 24, 2019

Western Nevada College Library

2201 W College Parkway

Carson City, NV 89703

9:00a.m. – 12:00p.m.

Board Members Present: Carol McIntosh Sean Davison
Scott Fields Darcy Houghton
Ronele Dotson
Rochelle Tisdale
Michelle Ketten
Barbara D'Anneo
Tina Holland

Board Members Via Phone: Sena Loyd Kerstin Plemel

WNC Staff Present: Niki Gladys April Flynt
Jordan Smoczyk Mark Ghan
Dr. Solis

Board Members Absent: Robert Ramsdell Laura Carrion
Amy Clemens Jamie De Vega
Kathy Huber
Larry Goodnight

Proposed Board Members:

Invited Guests:

Public Members Present: Carol Del Carlo (District 9 NSHE Regent)

1. Introductions and Welcome

Carol McIntosh called the meeting to order at 9:00 a.m.

2. Public Comment

No public comments were made.

3. April 18, 2019 Board Minutes Approval

Ms. McIntosh presented the July 18, 2019 WNC Foundation Board Meeting Minutes. Sean Davison motioned to approve, Darcy Houghton seconded. The minutes were approved as written.

4. 2018-19 FY Audit Results

Pangborn & Co., LTD Certified Public Accountants reviewed the financial statements of Western Nevada College Foundation, as of June 30, 2019. This review was under the supervision of Niki Gladys and Sean Davison. Michel Aurnague, CPA presented the board with an Independent Accountant's Report dated September 11, 2019, which is found on page 9 of October 24, 2019 agenda packet. Based on the review, no material modifications should be made to the accompanying financial statements.

5. 2018-2019 Year in Review

Ms. Gladys gave an overview of the 2018-2019 year citing the Foundation's accomplishments during the 2019 fiscal year. Approximately \$435,000 in scholarships were awarded in FY19 with over \$525,000 projected in FY20. The Foundation fundraised close to \$2,000,000 for the college and contributed close to \$1,000,000 in support for FY19. Projects supported by the Foundation during FY19 included the new Biology Lab which will be complete in January of 2020, the Fallon nursing lab, the WNC Library and a new practice facility for the Performing Arts program. Events have continued to grow as well with the FY19 Golf Tournament and the Reach for the Stars Gala netting close to \$70,000. Ms. Gladys reminded the board that these figures were from the prior year events. FY20 events, which have already occurred, netted over \$100,000. Ms. Gladys noted that these accomplishments would be presented to the Board of Regents at the next Nevada System of Higher Education Board meeting in early December.

6. State of the College

Dr. Solis gave an update on the State of the College. He informed the WNC Foundation Board that enrollment was up 12% year over year. He commended the Fallon Campus which was up 33% in headcount and 22% in semester credit hours. From the count year, WNC overall was up 1.75% in headcount. Dr. Solis emphasized the importance of growing enrollment as WNC has seen a 42% enrollment drop in the last 10 years. He also

explained that over 40% of students qualify for Pell Grants which means their household income is \$27,000.00 or below. WNC has also seen a demographic shift, meaning about half of WNC students are minorities. Programs such as the Latino Cohort continue to offer resources and support for these students. Dr. Solis explained that WNC currently has an annual budget of about 19 million dollars. Dr. Solis indicated concern that WNC could experience a one million dollar financial shortfall in the coming budget. He alerted the Foundation Board that WNC committees have been created to allow all staff to contribute budget saving ideas. Dr. Solis ended by assuring the board that any cost saving measures would be in line with WNC values which put student success as is the number one priority.

7. Finance Committee Report

Mr. Fields presented financials from the last fiscal year (FY19). Pangborn & Co presented the FY19 Financial Review. Mr. Fields explained that no material adjustments need to be made. A review of the past year included a management letter with Foundation project updates. Mr. Fields indicated that the FY19 YTD financials look solid. Mr. Fields stated that FY20 will be an audit year for the Foundation. Mr. Fields moved to the FY20 Q1 financials and presented the P&L and Balance sheet statements. Darcy Houghton motioned to approve the financial report, Tina Holland seconded the approval. The financial report is approved as presented.

8. Advancement Committee Report

Ms. McIntosh presented to the board, Devin Sizemore's application for the Board of Directors. Michelle Ketten motioned to approve the application, Darcy Houghton seconded the approval.

Ms. McIntosh announced that two board members have resigned from the Board of Directors: Daphne Deleon and Tonya Champa.

Ms. McIntosh announced that Jamie DeVega would be stepping down from her position as Vice Chair and the WNC Foundation Executive Committee would like to nominate Michelle Ketten for the position of Vice Chair effective immediately. Barbara D'Anne motioned to approve, Darcy Houghton seconded the approval.

Ms. McIntosh announced the 2020 Executive Committee Nominations, Sean Davison for Chair, Michelle Ketten for Vice Chair, Scott Fields for Secretary and Treasurer.

Scott Fields motioned to approve Sean Davison as 2020 Chair, Darcy Houghton seconded the approval.

Barbara D'Anneo motioned to approve Scott Fields for 2020 Secretary and Treasurer, Darcy Houghton seconded the approval.

9. Discussion

Ms. McIntosh led an exercise in which each present board member described “what Western Nevada College means to you”? She also asked for ideas from each board member to drive the mission of Western Nevada College. Each board member provided personal responses to these questions.

Ms. Gladys presented to the board, upcoming funding needs for the college. Different projects include, Mobile Manufacturing Laboratory Update, Nursing Presentation Hall, Paramedic Program and Nursing Navigator, Prison Education Program, Nutrition/Food Pantry and unrestricted funding.

10. New Business

Ms. Gladys advised the board that April Flynt, Development Specialist for the WNC Development Office, had resigned from her position. Ms. Gladys noted that a replacement employee had already been hired on a temporary/emergency basis while a hiring committee searched for a permanent replacement.

Dr. Solis announced a partnership with Carson Tahoe Regional Healthcare which would award the first baby born in the New Year with a full scholarship to Western Nevada College and a gift basket. He mentioned an important goal of WNC is to be active in the community and the college would also be participating in local community events.

11. Adjourn Meeting

The next WNC Foundation Board meeting is January 23, 2020