**WESTERN NEVADA COLLEGE**

**INSTITUTIONAL ADVISORY COUNCIL MEETING MINUTES**

WNC Carson City Campus  
Reynolds Building, Room 102  
2201 W. College Parkway, Carson City, NV 89703

Video Conference Connection from the Meeting Site to:   
WNC Fallon Campus / Virgil Getto Hall Room 302  
160 Campus Way, Fallon, NV 89406

Wednesday, August 28, 2019, 10:00 a.m.

**MEMBERS PRESENT:**

* Tim Dyhr, Vice President, Nevada Copper
* Rob Hooper, President/CEO, NNDA/IAC Chair
* Mike Jackson, CEO, Micromanipulator Company
* Michelle Joy, VP/COO, Carson Tahoe Health
* Alan Jurkonis, President, American AVK
* Ricky Medina, Director, Assessment/Accountability, Carson City School District
* Mary Pierczynski, Education
* Cary Richardson, COO, Miles Construction
* Rupert Ruiz, CPLC, Inc., Nevada President (telephone)
* Bus Scharmann, Commissioner, Churchill
* Richard Stokes, Superintendent, Carson City School
* Theresa White, Superintendent, Douglas County School District

**MEMBERS ABSENT:**

* Bob Crowell, Mayor, Carson City

**WNC STAFF PRESENT:**

* Vincent Solis, President
* Deb Conrad, Assistant to the President, (Recorder)
* Kyle Dalpe, VPIIE
* Jeff Downs, Interim CESSO
* Mark Ghan, Vice President of Special Projects and General Counsel
* Niki Gladys, WNC Foundation Director
* Georgia White, Director, Career and Technical Education

**GUESTS PRESENT:**

* Caleb Cage, Assistant Vice Chancellor for Workforce and Community Colleges
* Carol Del Carlo, Regent
* Jason Geddes, Chair, Board of Regents
* Donald McMichael, Regent

1. Call to Order and Roll Call: Chair Rob Hooper called the meeting to order and asked for roll call. Roll call was taken and a quorum was present.
2. Public Comment: Chair Hooper asked for public comment and there was none.
3. Approval of Minutes from March 27, 2019: Chair Hooper asked all members to review the minutes from March 27, 2019. (Handout can be found online at: https://www.wnc.edu/president/institutional-advisory-council/). Chair Hooper asked if there was a motion to approve the minutes. Teri White motioned to approve the minutes. Richard Stokes seconded the motion. No further discussion. Motion carried by unanimous vote.
4. Remarks from WNC President Vincent Solis: President Solis introduced Vice President of Instruction and Institutional Effectiveness, Kyle Dalpe who joined WNC in July 2019. President Solis also handed out the WNC “Brags” flyer and announced that WNC would be giving a scholarship to the first baby born at Carson Tahoe Hospital in 2020.
5. Remarks from WNC IAC Chair Rob Hooper: Chair Hooper welcomed the members and guests, and thanked them for attending. Chair Hooper announced that the ROADS program received a funding line item through DETR and a part-time program manager will be hired to run the program. Chair Hooper also announced he would be matting with Senator Cortez-Masto this afternoon.

1. Remarks from WNC IAC Members: Bus Scharmann acknowledged the Fallon campus for their efforts in increasing enrollment by 20%. Richard Stokes said he is looking forward to the upcoming year.
2. Vice Chancellor for Community Colleges Update: NSHE’s Vice Chancellor for Community Colleges, Nate Mackinnon, provided an update to the IAC regarding issues affecting the community college. VC Mackinnon explained that over the next couple of meetings, ongoing discussions would be taking place regarding the direction of the IAC. VC Mackinnon introduced Caleb Cage, the new Assistant Vice Chancellor for Workforce and Community Colleges. VC Mackinnon announced that a change has been made in reporting so that IAC chairs will report to the chair of the Community College Committee, and then the chair of the Community College Committee will report to the Board of Regents; presidents will also be giving quarterly reports to the Board of Regents as well. VC Mackinnon explained proposed changes to Nevada Promise that remove the hard deadlines which proved to be challenging for students to meet, the number of community service hours has been reduced from 20 hours to eight hours. The Board will consider these changes at the next Board of Regents meeting. VC Mackinnon encouraged all those who know high school seniors to encourage them to apply before the October 31 deadline for Nevada Promise. VC Mackinnon also reviewed the MGM College Opportunity program.
3. Review of IAC Charge: Chair Hooper turned the item over to VC Mackinnon who provided a brief history of the IACs. VC Mackinnon is asking all IACs to review their charge, think about it, evaluate what has gone well and what needs improvement, and to recommend changes. VC Mackinnon explained suggested changes are ultimately the decision of the chancellor and board. VC Mackinnon asked IAC members to read the charge, bring forward information to the chair, and by the end of the calendar year, the chair will submit formal feedback. (Handout can be found online at: https://www.wnc.edu/president/institutional-advisory-council/).
4. Presentation on Applied Industrial Technology: WNC Professor of Electronics and Industrial Technology, Emily Howarth, gave a presentation on the Applied Industrial Technology degree and certificate programs of study including General Industrial, Automated Systems, and Mechatronics. (Presentation can be found online at: <https://www.wnc.edu/president/institutional-advisory-council/>).
5. Update on the potential impact of job automation on the Nevada economy; President Solis requested to show this video which related to agenda item 9 out of order and Chair Hooper agreed. A short youtube video was played about job automation and its potential impact on Nevada. (The link to the presentation can be found online at: <https://www.wnc.edu/president/institutional-advisory-council/>)
6. State of the College Presentation: Due to time constraints, the State of the College presentation was postponed until the next meeting.
7. 2019-2020 IAC Meeting Dates: Chair Hooper requested a brief discussion on selecting a date for the September or October 2019 date and the date of October 23, 2019 was agreed upon. The other dates are as follows:

Wednesday, January 15, 2020, 10:00 a.m.

Wednesday, April 8, 2020, 10:00 a.m.  
Wednesday, July 29, 2020, 10:00 a.m.

Wednesday, October 7, 2020, 10:00 a.m.

1. New Business: Chair Hooper asked for IAC members to put together recommendations based on the discussion from agenda item 8 and bring back the next meeting. No other new business.
2. Public Comment: WNC Foundation Executive Director, Niki Gladys, reminded the group that the Golf for Education fundraiser would be held on September 27, 2019 and 10 more teams were still needed to fill out the roster.

Meeting adjourned 11:45 a.m.