**MINUTES**

WESTERN NEVADA COLLEGE

Institutional Advisory Council

Nevada System of Higher Education

Wednesday, May 5, 2021, 10:00 a.m.

THIS MEETING WAS HELD VIA ZOOM CONFERENCE ONLY

**AGENDA**

**Call to Order and Roll Cal**l – Chair Hooper requested that Deb Conrad take roll. A quorum was present.

**Members Present**

Tim Dyhr

Rob Hooper, Chair

Mike Jackson

Michelle Joy

Alan Jurkonis

Ricky Medina

Jim Peckham

Mary Pierczynski (arrived 10:27 a.m.)

Cary Richardson

Rupert Ruiz

**Members Absent**

Richard Stokes

**WNC Faculty/Staff**

Deb Conrad (recorder)

Vincent Solis, President

Mark Ghan, Counsel

Kyle Dalpe, Provost & VP of Finance

Jeff Downs, Interim VP of Student Success & Support Services

Niki Gladys, Executive Director for Advancement

Georgia White, Academic Director, Professional & Applied Technology

**Guests**

Crystal Abba, Vice Chancellor for Academic and Student Affairs, and Community Colleges

Craig von Collenberg, Assistant Vice Chancellor for Workforce Development and Community Colleges

Laura Perkins, Regent, NSHE Board of Regents

Carol Del Carlo, Vice Chair, NSHE Board of Regents

Jason Geddes, Regent, NSHE Board of Regents

**2. Public Comment Information Only**

Chair Hooper made a request for public comment and there was none.

**3. Approval of Minutes from January 20, 2021 Meeting For Possible Action**

Chair Hooper made a request for a motion regarding the minutes from the January 20, 2021 WNC IAC meeting. Jim Peckham moved to approved the minutes. Tim Dyhr seconded the motion. Motion was approved by unanimous vote.

**4. Remarks from WNC President Vincent Solis Information Only**

WNC President Vincent Solis welcomed the regents in attendance and introduced Crystal Abba, Vice Chancellor for Academic Affairs, who is also assuming the role of the Vice Chancellor for Community Colleges. Solis made an announcement regarding the Parade of Graduates; May 24 and 25 in Carson and May 27 at Fallon campus. Solis also provide some college updates which included recent facilities upgrades including the $1 million biology lab in Fallon, the HVAC lab in Fallon and the renovated geosciences lab also in Fallon; launch of the aviation ground school, development of Blockchains technology courses, new nursing director, search for interim Fallon Campus & Rural Outreach director, as well as new hires for nursing director and education instructor. Solis provided updates on CARES funding and recent campus events as well. After being asked, Dr. Dalpe explained how the mobile lab is being scheduled by various companies.

**5. Remarks from WNC IAC Chair Rob Hooper Information Only**

Chair Rob Hooper thanked all the members of the IAC and announced that there is a process by which members become appointed and continue their terms as IAC members. Hooper announced that Sean Rowe and Wendy Loomis are being put forward to the Chair of the Board of Regents for approval. Also related to the process is extending terms, so Deb Conrad will send out an email with a term end date and Hooper asked that each member acknowledge desire to continue.

**6. Remarks from WNC IAC Members Information Only**

Chair Hooper requested remarks from IAC members. Cary Richardson said that Emily Howarth went out of her way to meet with American Battery Technology in order to pour through the capabilities of WNC. Richardson added the ABT was excited and amazed at what is available. President Solis added that he and Regent Del Carlo met with a mine company in Mineral County and worked with GBC to absorb that area. Tim Dyhr acknowledge Emily Howarth’s trip to visit Nevada Copper and they now have two enrolled in the pilot program. Mike Jackson announced that Carson City Schools Foundation has committed to serve Jump Start program to make up for the cutbacks. Michelle Joy announced there are many positions open for CNAs.

**7. Vice Chancellor for Community Colleges Update Information Only**

Crystal Abba, VC for Academic and Student Affairs and VC for Community Colleges introduced herself to the members. Abba briefly discussed the chancellor’s dual enrollment taskforce and the charge the taskforce has to establish recommendations for student supports, creating consistency in faculty qualification for dual enrollment and of establishing a uniform price. Abba also said her office is working on a dual enrollment dashboard and said the co-requisite instruction mandate is set to be fully implemented by Fall 2021. Abba shared a link to a report from Complete College American regarding support for the corequisite model: https://completecollege.org/article/coreq-report/

**8. WNC IAC Member Terms Information Only**

Chair Hooper discussed this item in agenda item 5.

**9. WNC Spring Update Information Only**

 President Vincent Solis, Provost and Vice President of Finance Kyle Dalpe, Interim Vice President of Student Success and Support Services Jeff Downs, and Executive Director of Advancement Niki Gladys provided an update that included the legislative session, workforce education, WNC Foundation initiatives, Fall 2020 and Spring 2021 enrollment, and dual enrollment.

* Chatbot – VS
* Kyle
* Nursing accreditation went well
* Bachelor degree – project management and construction management and it is increasing enrollment
* Niki Gladys
	+ Keep amongst group, secret shopper hired to find pressure points
	+ 50th Anniversary this year
	+ Provided an overview of marketing campaigns including at DMV on TV screens, radio campaign, postcard campaign, digital campaigns for 18-34, Fallon Post, Carson Now and Appeal. Bank of America – supporting WNC and if in service dept for Campaigni – buy WNC shirt or hat. We Are Western magazine out in mail and program guide just released. Buying software to turn print publications into digital publication. Scholarships up as well as contributions. Boutique style events, smaller events. Gala in 2022. Golf tournament is on 9/24. Grant update – HVAC and new science/bio lab in Fallon. Food pantry, DEI center, Indigenous student association.
* Jeff Downs
	+ Overview of what the new chatbot will do – recruitment and student success. Very personalized and robust rather than sending out mass information. Willow and Willie will be the chatbot characters. Regent Perkins asked if it is scalable and Jeff Down replied that the schools they are working with are our size, but should be scalable.
	+ New mobile application is in the works – more efficient and less frustration. Less time to complete.
	+ Native First cohort, Indigenous students association which is open to all. Matching grant from foundation meeting.
	+ Developing diversity center and getting input from college community and students.
	+ Dual enrollment in 15 high schools and looking to expand. Have home school academy on campus. Jump Start still going strong. Thanks to Foundation for the Jump Start grant from Pennington.

Jim Peckham – signage on campus? will work on a report. Niki – could have a call with you later. Hooper – new business for next meeting.

**10. ROADS Program Update Information Only**Chair Hooper provided an update on the ROADS (Realizing Opportunities for the American Dream to Succeed) program. Happy to report that assemblyman O’Neill brought back over to DETR – need funding from DETR for various costs. Excited to announce that we’ve now gotten the funding confirmed by DETR. Thanked Jim and FISH for everything they do. Rupert too – CPLC can bring a lot to it. DETR is looking at it as a pilot program. National Association of State Workforce Agencies – Rob to present on it. Peckham – put 10 more through this program for Fall. Have 2 identified so far. Has housing too.

**11. New Business Information Only**

 Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.

* WNC Building Signage

**12. Public Comment Information Only**

Mark Ghan asked twice as much funding… how much? Rob - $400k. Includes economic support

Vince thanked the regents.

11:0t

PURSUANT TO SECTION 3 OF DIRECTIVE 006, AND EXTENDED THROUGH CURRENT DIRECTIVE 043, THE REQUIREMENTS CONTAINED IN NRS 241.020(4)(a) THAT PUBLIC NOTICE AGENDAS BE POSTED AT PHYSICAL LOCATIONS WITHIN THE STATE OF NEVADA HAVE BEEN SUSPENDED.

PURSUANT TO SECTION 4 OF DIRECTIVE 006, AND EXTENDED THROUGH CURRENT DIRECTIVE 043, THIS AGENDA HAS BEEN ELECTRONICALLY POSTED ON THE WESTERN NEVADA COLLEGE WEBSITE (https://www.wnc.edu/president/institutional-advisory-council/) AND ON THE NEVADA PUBLIC NOTICE WEBSITE (http://notice.nv.gov/) IN ACCORDANCE WITH NRS 232.2175.