



Western Nevada College

**FOUNDATION**

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**WNC FOUNDATION BOARD OF DIRECTORS MEETING**

**Thursday, January 20, 2022**

**Dini Library and Video Conference via Zoom**

Join Zoom Meeting <https://wnc-edu.zoom.us/j/85637036634>

Meeting ID: 856 3703 6634 and Passcode: 819007

<b>Board Members Present:</b>	Sean Davison Michelle Ketten Rochelle Tisdale Rick Kohler Tina Holland Maria Denzler Stacy Woodbury Kathy Halbardier	Scott Fields Sena Loyd Lane Mills Miranda Hoover Barbara D'Anneo Devin Sizemore Julie Wood Darcy Houghton
<b>WNC Staff Present:</b>	Niki Gladys Dr. Kyle Dalpe Steve Yingling Lauren Slemenda	Carol McIntosh Rachael Schneider April Heiselt Heather Rikalo
<b>Board Members Absent:</b>	Robert Ramsdell Jeff Brigger Ronele Dotson	Christie Asis Amanda Jacobson
<b>Proposed Board Members:</b>	Sandy Foley	
<b>Guests:</b>	Kara Abe	Katie Wellman
<b>Public Members Present:</b>	N/A	

## **A. Introductions and Welcome**

WNC Foundation Board, Board Chair, Sean Davison, called the meeting to order at 8:07 a.m.

## **B. Public Comment**

No public comments were made.

## **C. July 2021 Board Minutes Approval**

Mr. Sean Davison presented the October 21, 2021 Western Nevada College (WNC) Foundation Board Meeting Minutes. Barbara D'Anneo motioned to approve, Devin Sizemore seconded. The minutes were approved as presented.

## **D. WNC Foundation Board Membership**

Mr. Davison introduced Ms. Sandy Foley as a proposed new Board Member of the Western Nevada College Foundation Board. Mr. Davison shared Ms. Foley's bio. Mr. Davison called for a motion to approve. Mr. Lane Mills motioned to approve, and Ms. Kathy Halbardier seconded. The motion passed.

## **E. State of the College**

Dr. Kyle Dalpe gave an update on the State of the College.

- Dr. Vincent Solis has accepted a position in Texas. Dr. Dalpe is the Provost and Senior Vice President and is the acting WNC Officer in Charge.
- There will be two listening sessions on January 21, 2022 for NSHE to receive input from the college community on the vacancy in the Presidential position. An invite has been previously emailed to all WNC Foundation Board Members.
- The first meeting for the Community College Workforce Training and Programs Committee (AB450) will be held on January 27, 2022 at 1:00 p.m. The meeting will focus on an overview of each of the colleges. Dr. Dalpe will present information related to WNC.
- Enrollment has increased +3.0% from 2020; CTE/Allied Health has increased +13.5% from 2020 and Dual Enrollment/Jump Start has increased +30% enrolled full-time.
- Compared to last spring enrollment is down. The weighted student credit hours (WSCH) are down -2.7%.
- Dr. Dalpe presented the WNC Budget for the 2023 legislative session to the Nevada System of Higher Education on January 7, 2022. There was a 12% reduction in the budget after the previous legislative session and a key request to the State Legislature is restoration of the budget reduction.
- Dr. Dalpe recognized the work of the WNC Advancement Team.

- There is an employee shortage impacting workforce stability. WNC is experiencing this as well. Open positions are being actively recruited for; however there is simply a shortage of workforce labor.
- Dr. Dalpe shared the strategy for COVID mitigation against future outbreaks to keep the campus open and continue to serve students.
- There are several student initiatives on campus including E-sports teams, Wildcat Reserve (food pantry), Wildcat Commons (DEI center), Veteran's Center, mental health support, student clubs and the fitness center.
- Ms. Niki Gladys thanked Dr. Dalpe for taking over for Dr. Solis and the seamless transition.

## **F. Finance Committee Update**

Secretary/Treasurer Mr. Scott Fields presented the Balance Sheet Summary comparing December 2021 to December 2020. The total assets have increased roughly +\$500,000. The cash position has decreased as compared to FY21 due to funds expended for the Chase Fallon Science Lab remodel. It also reflects the movement of excess cash from the operating account to the investment portfolio. The investment portfolio delivered returns of +9.5% over the past year. Liabilities have increased as a result of new donations received that are designated for programs, scholarships and endowments.

Mr. Fields presented the fiscal year-to-date Profit and Loss Statement. Restricted and unrestricted income has increased 50.87% over the prior year due to fundraising events and donations. The increase in income explains the increase in expenses. We record income as we perform projects and expenses are the resulting offset.

The WNC Foundation's finances are in great shape. The investment portfolio continues to perform well. The WNC Finance Committee is strategically repositioning the investment portfolio to reduce risk, invest excess cash and maintain sufficient liquidity to service our short-term cash flow needs.

Supply chain disruptions have impacted grant fulfillment, extending the time needed for the acquisition of materials and equipment. This impacts the WNC Foundation's ability to apply for new grant funding from larger donors.

Mr. Davison reiterated the importance of unrestricted funds. Mr. Davison complimented the WNC Foundation for the newly created endowments.

## **G. ROADS Program**

Ms. Niki Gladys presented the Realizing Opportunities for the American Dream to Succeed (ROADS) program. This program will support upskilling unemployed and underemployed individuals in our community. Ms. Gladys introduced Ms. Kara Abe, ESD Program Specialist III, DETR-WISS, and Ms. Katie Wellman, ESD Program Specialist II, DETR-WISS, presented the ROADS project.

Ms. Wellman presented DETR's pilot program, the ROADS program, within Northern Nevada to allow for expansion and eventually create of model for duplication throughout the U.S. The goal of the program is to enhance the skills of Nevada's unemployed or underemployed population. This is a contract between WNC and the Nevada Department of Employment Training and Rehabilitation's (DETR). There is an unmet need of a larger and more consistent supply of skilled workers with the proper life, soft and technical skills necessary to earn portable, industry-based, and nationally-recognized certifications. The targeted industry programs are manufacturing, health care, technology and building trades. WNC has existing short-term programs to quickly train future employees for the workforce. The ROADS program is tasked with the following elements: recruitment, assessment, training enrollments, soft skills training, job placement, job retention/advancement and mentorship.

The term of the contract between WNC and DETR is November 9, 2021 through October 31, 2023. Seventy-five (75) participants will be enrolled over the 2-year contract term. Twenty-five (25) participants will be enrolled in the first year and 50 participants will be enrolled in the second year. WNC will be providing a quarterly report to DETR.

Ms. Gladys has three asks of the board. 1. The WNC Advancement office will be hiring a position on staff that will be the point person for the ROADS program. Please refer candidates that would be good for this position. Ms. Gladys will email the job description to board members. 2. Please refer employers that have employees that could benefit from training. 3. Please refer students that could benefit from participating in this program.

## **H. Wildcat Reserve Food Pantry Update**

April Heiselt presented the success of the Wildcat Reserve Food Pantry.

Ms. Heather Rikalo, Coordinator of Student Life provided an update on the Wildcat Reserve. In November over 150 'Grateful Bags' were passed out to students and 160 'Grateful Bags' delivered in December on the Carson and Fallon campuses. The open house for the Wildcat Reserve was held for donors in December. Ms. Rikalo acknowledged the donors who have made the Wildcat Reserve possible for students. SaveMart has been a great partner to the Wildcat Reserve and provided items to keep the food pantry stocked.

A new marketing campaign has been started to encourage students to utilize the Wildcat Reserve. Canned food(s) have been placed on the desks of WNC faculty and staff with a QR code linking students to the Wildcat Reserve. There will be grab and go items with a QR code linking students to the Wildcat Reserve throughout the Carson and Fallon campuses. A focus group will be started this spring to ensure we are appropriately serving the needs of our students.

The freezer is on backorder and is expected to arrive mid-February. Ms. Rikalo acknowledged ASWN and their support for fulfilling orders and keeping the Wildcat Reserve stocked. Ms. Rikalo thanked April Heiselt for her partnership.

Ms. Tina Holland asked the best way to donate to the Wildcat Reserve. Ms. Rikalo shared there is a barrel at SaveMart to accept donations. Mr. Davison shared the link, [wnc.edu/foundation/donate](http://wnc.edu/foundation/donate), for making donations online. Ms. McIntosh will email the link to the board.

### **I. Scholarship Update**

Ms. Carol McIntosh and Ms. Rachael Schneider presented the video from the Thanks for Giving Event held in November. Several students expressed the importance of scholarships to them as individuals.

### **J. Advancement Committee Updates**

Ms. Niki Gladys presented the “We Are Western” event will not be held this calendar year. The scholarship magazine will be presented, however, again this year. Last year 1,500 copies were distributed throughout the community. There is an opportunity to advertise in the magazine this year. Ms. Schneider will email to the board members.

Listening sessions will be held on January 21, 2022. The purpose of the session tomorrow is for the community to provide feedback to NSHE as to whether WNC should move forward with an Interim President or an Acting President. Ms. McIntosh will send the email to the board members again after the meeting

The “Reach for the Stars” fundraising event will be held August 13, 2022. Ms. Gladys and Ms. McIntosh thanked the Board for their previous support of this event.

### **K. Grant Update**

Ms. April Heiselt presented the Grant Tracker. Grants have been received from Costco and SaveMart. Grants have been submitted to SaveMart C.A.R.E.S., WINN and ARPA Economic Adjustment Assistance Economy. There are additional grants that Ms. Heiselt will be submitting. \$650,000 in grant funding has been received and an additional \$361,000 in grant funding has been applied for.

### **L. Community Education Update**

Ms. Lauren Slemenda presented she and Ms. Heiselt have been working on the WINN grant application for the Commercial Drivers License (CDL) Program. This grant will allow Community Education to expand the CDL program to the Carson campus. There is a significant demand for truck drivers that offer higher wages with growth opportunities. This grant would allow Community Education to become a third-party testing site and would support hiring a second instructor.

A summer camp will be offered to kids in our community. Ms. Slemenda is in the process of preparing the schedule.

The Driver's Education Program has been reinstated and is experiencing great success.

**M. New Business**

There was no new business.

**N. Board Recognition**

Ms. McIntosh recognized the Board members who have birthdays in January and February.

**O. Public Comment**

There was no public comment.

**P. Adjourn Meeting**

Mr. Davison adjourned the meeting at 9:58 a.m.

The next WNC Foundation Board meeting is Thursday, April 21, 2022.